



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

HINDU KANYA COLLEGE KAPURTHALA

• Name of the Head of the institution **Dr. Archna Garg**

• Designation **PRINCIPAL**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **01822231277**

• Mobile No: **09463994800**

• Registered e-mail **hkc_kpt@rediffmail.com**

• Alternate e-mail **hkc_kpt@rediffmail.com**

• Address **AMRITSAR ROAD**

• City/Town **KAPURTHALA**

• State/UT **PUNJAB**

• Pin Code **144601**

2.Institutional status

• Affiliated / Constitution Colleges **Affiliated**

• Type of Institution **Women**

• Location **Urban**

• Financial Status **Grants-in aid**

- Name of the Affiliating University **GURU NANAK DEV UNIVERSITY
AMRITSAR**
- Name of the IQAC Coordinator **Dr. Ritu Gupta**
- Phone No. **9814669551**
- Alternate phone No. **01822514510**
- Mobile **9814669551**
- IQAC e-mail address **iqac.hkc@gmail.com**
- Alternate e-mail address **hkc_kpt@rediffmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.hindukanyacollege.com/files/uqd/a64db6_d3a54f4a6679421d85a48a7a1f869b26.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.hindukanyacollege.com/academiccalendar>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	87	2007	31/03/2007	30/03/2012
Cycle 2	A	3.03	2017	28/03/2017	27/03/2022

6. Date of Establishment of IQAC

01/12/2007

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Two Six Monthly Courses namely the Certificate Course in Beauty and Wellness and the Certificate Course in Fashion Designing were designed and introduced to enrich students' vocational prospects and provide experiential learning. • World Entrepreneurial Day was arranged to provide a platform to the young and budding women entrepreneurs from the college, Alumnae and the entrepreneurs from the city to display their products and exhibit their entrepreneurial skills. They were informed about government schemes for finance and loans available for women entrepreneurs, about the self help groups for the women, the digital payments and insurance schemes. The college provided space and infrastructure to three students of M.Sc. Fashion Designing to open their Production Centre which is helping these students to make use of their skills. Students presently studying the subject of Fashion Designing can also join this production centre for internship. • An ICSSR Sponsored National Seminar on 'Green and Sustainable Entrepreneurship in Commerce' was organized by the P.G. Department of Commerce and Management. • MOU's were signed with Sui Dhaga Boutique, Kapurthala, Naaz Boutique, Kapurthala and Parmeshwari Silk Mills Ltd. Ludhiana to provide practical exposure and hand on training to students of Fashion Designing, needed to thrive in today's competitive job market. • A Certificate Course in Adarsh Jivan Paddhti was introduced for promoting Indian moral values to align with the Indian Knowledge System.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To Supplement Classroom Teaching and teach beyond Syllabi, Extension Lectures and Webinars were organized.</p>	<ul style="list-style-type: none"> • P. G. Department of Punjabi arranged an Extension Lecture on Therapeutic Effects of Literature. Shri Jung Bahadur Goyal, an I.A.S. Officer(Retd.) and an eminent literary figure enlightened the young students regarding the therapeutic effects of Literature on human life and encouraged them to derive lessons from the literary protagonists to stay steadfast, focused and optimistic to lead a purposeful life. • The Department of Social Sciences arranged an Extension Lecture on 'Role of Political & Permanent Executives'. Prof. Inderjeet Singh Sodhi, Head, Department of Public Administration from Rajiv Gandhi National Institute of Youth Development, Regional Centre, Chandigarh enlightened the students about the different types, roles and coordination of political and permanent executives by illustrating the latest examples from India and other countries. • To commemorate the 'International Year of Millets-2023' and 'National Nutrition Month, 2023', the Department of Home Science organized a One-Day Workshop on 'Healthy Millet Based Cakes'. Mr. Karamjit Singh, Bakery and Pastry Chef from Rana Cooking School, Jalandhar with his team demonstrated the recipes for baking three types of cakes namely ambrosial Christmas cake and scrumptious super healthy

millet-based cake and vanilla sponge cake with icing. • Nature Eco Club organized an Extension Talk on 'Water and Kitchen Therapies'. Mr. Sanjeev Mehra, Social Worker and Representative from Fortunatar Marketing Pvt. Ltd., Amritsar made students aware about how to take care of their health through proper water intake after testing its PH- Level and by avoiding white flour, salt, sugar, cold drinks and junk food. He also recommended to use of pink or rock salt, jaggery, green tea leaves, Ayurvedic supplements and Omega 3. • P.G. Department of Commerce and Management organized a Webinar on 'SMARTs Investor Awareness Programme'. The Resource Person Sh. Kumar Gaurav, CA, GAAP BRIGHT, Agra Centre, Agra apprised students about the intricate world of market securities, financial scams, and the regulatory role of SEBI (Securities and Exchange Board of India).The webinar underscored the importance of investor education, vigilant oversight and collaborative efforts among stakeholders to uphold market transparency and trust. • P.G. Department of Computer Science & IT organized a talk on 'Artificial Intelligence'. Mr. Gaurav Sarna, from Android Store, Kapurthala highlighted the importance and scope of Artificial Intelligence in reshaping our daily life. He also made students aware about the future of AI in India for education, industry, healthcare, agriculture etc. and the

limitations and challenges of AI. He also illustrated some games generated through AI tools and Website development tools using AI. • The Department of Social Sciences commemorated 13th April 2024. Dr. Amanjyoti from the Department of History enlightened students about the cultural significance of the day to spread the message of equality and harmony. She said that the same day is remembered for the tragic incident happened in the Jalianwala Bagh in which many Indians were killed mercilessly. She said that this festival is all over India with great reverence. • Department of Home Science and Unnat Bharat Abhiyan Cell organized a Workshop on 'Aahaar Kranti: Uttam Aahaar Uttam Vichaar' in the college campus. Dietician Mrs. Shagun Garg encouraged students to adopt healthy lifestyle and eat nutrition rich food and gave demonstration of different recipes like makhana phirni, chocolate baked oats, mango salad, zucchini and beetroot cheela.

To make the students market ready and increase their employability, Skill Development Activities were arranged time to time.

• To provide a platform to the young and budding women entrepreneurs from the college, Alumnae and entrepreneurs from the city to display their products and exhibit their entrepreneurial skills, World Entrepreneurial Day was arranged. Ms. Navjot Kaur Sidhu, Founder F9, a Digital Marketing and Event Management encouraged the young entrepreneurs to work earnestly to materialize their

dreams into reality and never to give up despite all challenges. The highlights of the stall were Home Decor, DIY products, scrunchies, footmats, bows, wall hangings, nail extensions, power polish, cakes, brownies, customised candles, hair clips, keychains, rakhis, earrings, paintings, pots, dresses and handbags. • The Department of Cosmetology organised a one-day workshop demonstrating makeup techniques using Airbrush. Ms. Monika Gurung, a Makeup Artist from Orane International, Kapurthala demonstrated the art of applying sweatproof and weather proof for long-lasting impact in makeup by using an airbrush applicator. • Department of Cosmetology organized a Workshop on 'Russian Hair Styling' to supplement students' classroom learning and to apprise them about latest Russian hair styling techniques. Mr. Tushar Bansal from Tushar Hair and Beauty Hub, Jalandhar demonstrated different hairstyles like Russian braids and Russian bun; suggested students how to manage their hair properly in all seasons for different occasions and also satisfied the questions raised by the students. • A workshop on 'Hair Cuts' was organized by the Department of Cosmetology. Its objective was to give practical information to the students about haircuts, and new techniques of hair styling and also to increase their interest in this subject. Mrs. Ekta Ahuja, a beauty expert from

Beauty: The Family Salon and Academy, elaborated the concepts of various haircuts. She further said that haircutting is an area in which more profits can be earned with less investment. In the workshop, she also gave demonstrations of Straight, U, V and Layer cuts. • The Cosmetology Department organized a workshop on 'Bridal Makeup' with the aim of equipping students with the new makeup techniques and fostering their interest in the subject. Renowned Makeup Expert, Mr. Aman Rajput shared his insights into bridal makeup theory and emphasized on the importance of skin preparation before applying makeup products on the face. He conducted a live demonstration of nude glittery eye makeup to accentuate the eyes. • The Department of Cosmetology organized a Workshop on, 'Glam Look Makeup' with an objective to provide the practical training to its students about the latest techniques of makeup as well as to enhance their conceptual knowledge. Mrs. Rachna, Makeup Expert, Kapurthala gave detailed information to the students about the new makeup products and the right way to enhance their impact on the face. She also gave a live demo of 'Glam Look Makeup' in which she created a glossy makeup look. • The Department of Fashion Designing organized a Workshop on, 'Redesigning of Dresses from Old Dupattas' with an aim to provide the practical training

to its students about the latest techniques of repurposing old clothing into new, stylish attires like cord sets and to make them aware that the reusing of old clothes extends the life of textiles, reduces the demand for new resources and minimizes the environmental impact of fashion production. Mrs. Gagandeep Kaur, Owner of Sui Dhaga Boutique, Kapurthala gave demonstrations to the students on how to make cord-set from the old Dupattas.

To link the students with rich cultural heritage and to imbibe Spiritual, Moral Values and National spirit, important festivals and days were celebrated and holy paths were recited.

- An Auspicious Havan ceremony was solemnized to get the blessings of God Almighty for the commencement of the new session. Members of the Managing Committee, Staff members and students were present to offer prayers.
- Teej Festival was observed by arranging Mehandi Stall for the staff and students. Besides celebrating the festive fervour, the event provided a platform to the talented students to exhibit their creativity in applying mehandi designs and also promoted the budding mehandi artists under the scheme, 'Earn While You Learn' .
- The Department of Cosmetology arranged Mehandi Stall to celebrate the festival of Karwa Chauth for encouraging students' creativity and skills under the 'Earn While You Learn' programme.
- To seek blessings of the Almighty for the students before their Semester Examination, an auspicious Path of Shri Durga Stuti as

'Shubhkamna Samaroh' was solemnized. All the Staff members and students participated with great zeal and spiritual piety in the recital of holy path. • To mark the end of winter season and the arrival of harvesting season, the festival of Makar Sankranti was celebrated with great devotion. An auspicious Havan Yazna was solemnized in which Dr. Amol Rattan and his wife Dr. Megha Rattan were the yazmans. • A special assembly dedicated to commemorate the Pran Pratishtha Ceremony of Ram Mandir at Ayudhaya was organised. Dr. Kulwinder Kaur, Head, P.G. Department of Hindi and Convener, Steering Committee addressed the students on this special occasion and encouraged them to take inspiration from the virtuous life of Maryada Purushottam Shri Ram. A mellifluous bhajan 'Ram Aayenge' was presented by the students of the Music Department. • Sublime Path of Shri Sukhmani Sahib ji was solemnized. Members of Management Committee, Staff and students recited the holy path and prayed the Almighty to shower His blessings on everyone. Langar was also served magnanimously. • A special assembly to celebrate Basant Panchami was organized. This auspicious day marks the birth of Maa Saraswati, the deity of knowledge and the arrival of spring season. Principal Dr. Archana Garg and all teachers paid the floral tributes to seek the blessings of Goddess

Saraswati. Dr. Ritu Gupta, Coordinator, IQAC while highlighting the importance of the day, said that to attain wisdom and knowledge and to cherish Indian rich culture and moral values, this day carries high importance. • The Department of Social Sciences conducted Certificate Course in Adarsh Jeevan Padhati for encouraging the students for embracing moral values, self-discipline and to lead an ideal and purposeful life by taking inspiration from the great leaders' life and ideology following Indian Knowledge System.

To link the students with community and to fulfill social corporate responsibility, following Community Outreach Activities were arranged by NCC, NSS Units, Nature Eco Club, Red Cross Unit, Red Ribbon Club, Students Legal Literacy Cell and Unnat Bharat Abhiyan Cell.

• NCC Unit commemorated Martyrdom Day of Shaheed Bhagat Singh by paying floral tribute to his statue at Shaheed Bhagat Singh Chowk. • On the occasion of World Health Day, NSS units organised a lecture on Health and Hygiene at village Rupanpur under the theme 'Health for All' for the year 2023 given by World Health Organization. • Unnat Bharat Abhiyan Cell arranged a Medical Camp at Village Mushkved (Seenpur). Dr. Yogesh Sehgal, Civil Hospital Kapurthala did the general checkup of the villagers and suggested them medicines and precautionary measures to address the alarming health issues in time. • NSS Units organised a Special Yoga Session at Elementary School, Village Rupanpur and Elementary School, Village Vijola to enlighten the villagers about the numerous benefits of Yoga

asanas for protecting them from deadly diseases and harmful effects of stressful and fast pacing life. • Extension Activities Committee arranged an Extension Lecture to highlight the college motto of the year, 'Green Clean Renewable Energy', in which Dr. Sachin Kumar, Deputy Director, SSSNIBE, Kapurthala delivered an enlightening talk to make students aware about how to optimize the use of renewable energy resources, solar energy, hydro power, bio fuel etc. for preserving human life and environmental diversity. • Red Cross Unit organised a one-day Medical Camp. Dr. Yogesh Sehgal, AMO, Civil Hospital, Kapurthala encouraged the students to prioritize fibrous food over junk food to regulate their hemoglobin level. Students got their blood group and hemoglobin level checked. • Mrs. Seema Rani, Convener, Nature Eco Club addressed and motivated students to discontinue the use of the single use plastic at home and outside their homes. • Ms. Ravina from Fashion Designing Department highlighted the importance of 'Waste Management' through her enlightening seminar. • UBA organized an Extension Talk on 'Organic Farming- Need of the Hour' at Village Aujla Banwali. Dr. Pardeep Kumar, Head-cum- Senior Scientist at Regional Farm Advisory Service Centre, P.A.U. Kapurthala encouraged farmers to prefer organic farming to conserve ecosystem and promote sustainable development. • NCC,

NSS Units and Nature Eco Club observed one-day cleanliness drive under the 'Swachta Hi Sewa' campaign. NCC Cadets cleaned the historical monuments of the town which included Moorish Mosque, Janjh Ghar and Shiv Mandir. Student volunteers from NSS Units and Nature Eco Club cleaned the roadside ramps, staircase area opposite Reliance Trends at Mall Road and Ride area of Camera Bagh, Kapurthala.

• Students and Staff participated in the 'Swachta Hi Sewa' campaign, following the directions issued by Office of Director, Higher Education Department, Government of Punjab and commemorated the Birth Anniversary of Mahatama Gandhi by organizing plethora of activities to promote cleanliness and to transform India into a garbage free nation. A debate on 'Swachta Hi Sewa' and Poster Making Activity were organized. Students also participated enthusiastically in the Cleanliness Activity of the whole college campus, Shalimar Bagh and classrooms. • As per the directions issued by Punjab State Legal Services Authority, Mohali and District Legal Services Authority, Kapurthala, Students Legal Literacy Cell organized a seminar on 'Women Rights'. Advocate Deepti Marwaha from District Legal Services Authority, Kapurthala highlighted the legal provisions and women rights supporting the status of women in society. She also informed students regarding the women safety helpline

numbers and encouraged students to stay vigilant about their legal rights. • Red Cross Unit arranged an Extension- cum - Awareness Talk on 'Oral Care and Hazards of Tobacco' in collaboration with the Civil Hospital, Kapurthala. Dr. Kapil Dogra, Deputy Director, Dental- cum- DDHO, Kapurthala made students aware about E- Dant Sewa App and the feasible ways of tooth care and oral hygiene. Dr. Gurdev Singh Bhatti, Dental Medical Officer from Civil Hospital, Kapurthala enlightened students about how to save oneself from the severe tooth related diseases and also resolved the myths related to scaling, root planning, RCT, teeth whitening, dentures and tooth implants. • Buddy Group arranged a declamation contest on 'Drug Free Punjab, Healthy Punjab' in the college, at Government Senior Secondary School, Sidhwan Dona and Government High School, Burewal. Students expressed their grave concern and raised awareness regarding the drastic influence of drugs on youth in Punjab. • UBA organized an Extension Lecture on 'Rainwater Harvesting' at Village Dhandal. S. Manpreet Singh, Sub Divisional Soil Conservation Officer, Kapurthala enlightened the villagers to conserve water through different techniques of rainwater harvesting so that the alarming decrease in the water level and soil erosion can be tackled. • To commemorate the Birth Anniversary of Sardar

Vallabhbai Patel, NSS Units observed 'National Unity Day'. Dr. Amanjyoti, NSS Programme Officer apprised students about the pivotal role played by great freedom fighter, Sardar Patel to sustain unity, integrity and solidarity of India. Students took an oath to follow the footprints laid by the great leader. • To acquaint students about the harmful effects of plastic, Nature Eco Club organized an Extension Talk on 'Plastic Waste and E- Waste Management'. Mrs. Manu, Faculty from the Department of Science apprised students about the drastic environmental hazards caused due to the littering of plastic and electronic waste and also suggested a few feasible solutions to address the problem like judicious use of resources and their proper recycling. • Red Ribbon Club observed World AIDS Day by organizing an Inter-House Declamation Competition on the topic, 'AIDS- Awareness and Precautions'. Students highlighted the causes of AIDS and precautionary measures to be adopted to stop the spread of the deadly disease. • An awareness talk on 'Sexual Harassment of Women at Workplace' was organized by Students Legal Literacy Cell. Advocate Deepti Marwaha and Advocate Vibhuti Sharma from District Courts, Kapurthala apprised students about the different forms of sexual harassment of women at work place and elaborated the special acts and legal provisions

available to protect women rights and modesty like the POSH Act enacted by the Government of India in 2013 and Section 354 under the Indian Penal Code. • 'National Voter's Day' was celebrated, Mrs. Varinder Kaur, Convener of Electoral Literacy Club elaborated the significance of the day and guided new voters to cast their vote in a fair manner and uphold democratic values. All students and staff also took an oath to contest their vote judicially. • Unnat Bharat Abhiyan Cell arranged a Medical Camp at Village Razapur. Dr. Sanjeev Sangral, Medical Officer, Kala Sanghian, Dr. Saniya Sharma, Community Officer, Arianwal and their health care team performed the general checkup of the villagers to examine the haemoglobin level and suggested them medicines and precautionary measures to treat the health ailments in time. • A variety of awareness activities were organized in collaboration with Nehru Yuva Kendra, Kapurthala to make youth aware about the initiatives taken by the Government to educate them about the social issues and spread health awareness among them. S. Gurpreet Singh Gill, S.P. Kapurthala graced the event as the Chief Guest. Mrs. Seema Rani, Head, Department of History delivered a motivational talk on 'Women Empowerment'. Students presented an impactful Mock Parliament and debated on the factors responsible for the drug addiction in Punjab. S. Lal Singh, an Expert on Millets

enlightened the audience about the health benefits and their optimum consumption of millets. Mrs. Varinder Kaur conducted a quiz on general benefits of Millets. • As per the directions issued by the Deputy Commissioner, Kapurthala, ADC and SDM, the Electoral Literacy Club organized 'SVEEP' activities to promote voters' awareness regarding the upcoming Lok Sabha Elections - 2024 including Signature Campaign, Selfie Point and Rangoli Competition, aimed at raising awareness among students about fair voting. Mr. Parmjeet Singh, the District Nodal Officer, 'SVEEP' motivated the students to cast their votes impartially without any pressure. Mr. Parmjeet Singh, along with Mrs. Sunita Singh, 'SVEEP' Block Nodal Officer, and Mr. Davinder Walia, District Coordinator judged the Rangoli competition. • Red Ribbon Club hosted the District Level Poster Making, Collage Making and Slogan Making based on the themes 'HIV/AIDS Awareness', 'Voluntary Blood Donation Awareness', 'HIV-TB Awareness' and 'Drug Abuse and Dependence Awareness' competitions in collaboration with PSACS as per the directions issued by the Office of the Assistant Director, Youth Services, Kapurthala. S. Jaspal, Assistant Director, Youth Services, Kapurthala, encouraged the students to participate in such competitions to become aware and alert regarding pertinent social issues. • To

pay homage to the great martyrs Shaheed-e-Azam Bhagat Singh, Shaheed Sukhdev and Shaheed Rajguru on their Martyrdom day, Department of Social Sciences and Youth Service Club organized youth-inspiring activities like Declamation, Nukkad Natak, Patriotic Song, presentation of Prasar Bharti Documentary and a talk by Mrs. Seema Rani, Head, Social Sciences Department for observing the day as 'Youth Empowerment Day'. These activities highlighted Shaheed Bhagat Singh's ideology and memorable life incidents to motivate young students to contribute their services for the welfare of the nation. • The Buddy Group organized an Inter-Class Quiz on 'Drug Abuse' aimed at educating and sensitizing students about the dangers of drug abuse, its impact on individuals and society, and the importance of leading a healthy lifestyle. • As per the directions issued by Ministry of Environment, Forest and Climate Change (MoEF& CC), Govt. of India and the State Nodal Agency, Punjab State Council for Science and Technology, Nature Eco Club conducted a workshop on Making Bags from Waste and Used Cloth Material and arranged a Seminar on 'Vermi Compositing' under Environment Education Programme. The Resource Person, Dr. Pardeep Kumar, Head- cum- Senior Scientist, Regional Centre Farm Advisory, Service Centre, Kapurthala highlighted the importance of vermi-composting and said that this

method converts organic waste into a valuable soil amendment for plants and crops. • The college Red Ribbon Club was awarded as the Best Club from the Kapurthala district by the Directorate of Youth Services, Punjab for its persistent contribution in organizing awareness activities for the public welfare and social cause in the district.

Language Enrichment Activities were arranged to improve students' linguistic competence.

• Hindi Protsahan Saptah was arranged by the Post Graduate Department of Hindi to highlight the everlasting importance of nation's most widely spoken language, Hindi by organizing Poetry Recitation and Quiz competition. Shri Simar Sadosh, an eminent Hindi poet and litterateur graced the occasion as the Chief Guest. • English Literary Society of the Department of English organized an 'Inter -Class Spell Bee Competition'. The event enhanced students' word power and students learnt the spellings and correct pronunciation of many new English words. • English Literary Society of the Department of English organized a 'Literary Competition: Innovative Craft for Draft' to polish budding writers' writing skills. Students expressed their creative and linguistic prowess in the language of their choices. By using their imaginative innovations, they composed poems, framed articles and wove stories. • The Post Graduate Department of Punjabi and Bhasha Manch in

	<p>collaboration with Lok Manch, Punjab organized a 'Rubaru with the great poetess, Mrs. Sukhwinder Amrit', where the poetess talked about her life, struggles and accomplishments. A highly talented stage actress, Ms. Kamaljit Kaur of Akas Rangmanch, Samrala enacted a one-character oriented play, 'Rahan wich angiyaar bade si', scripted and directed by Shri Rajwinder Samrala. The play depicted the challenging life and tumultuous poetic journey of Ms. Sukhwinder Amrit.</p>
<p>Days of National and International importance will be celebrated.</p>	<ul style="list-style-type: none"> • Red Ribbon Club observed the International Youth Day by arranging an awareness talk for students to make them vigilant about the prevalent social maladies like Drug Addiction, HIV-AIDS and importance of Blood Donation. Dr. Tajinder Kaur from the P.G. Department of Hindi, emphasized on the vital significance of donating lifesaving precious blood and enthused the students to support anti-drug addiction. She also elaborated the medically proven causes of spreading HIV- AIDS and suggested precautions to save oneself from this life-threatening disease. • Department of Social Sciences arranged Independence Day celebrations. Mrs. Seema Rani, Head of the Department of History delivered an enlightening talk to make students aware about the historical as well as present day relevance of the freedom struggle for Indian

independence. A patriotic song was presented by the students of the Music department. A Nukkad Natak on the theme of 'Azadi Ka Jashan' was also staged by the students to spread awareness regarding the complex issues threatening the order, peace and solemnity of our society like poverty, mobile addiction rising prices etc. • Teachers' Day was celebrated by paying floral tribute to India's second President and a great educator, Dr. Sarvepalli Radhakrishnan. Dr. Jasdeep Kaur from P. G. Department of Punjabi highlighted the Teachers' significant role in shaping students' life. Principal Dr. Archana Garg elaborated the significance of the unparalleled bond between a teacher and taught which paves way to the free flow of knowledge and mutual understanding and transforms a learner's character as well as calibre. Students from the Music department presented a beautiful song to salute the hard work and dedication of their teachers. • Red Ribbon Club observed World AIDS Day by organizing an Inter-House Declamation Competition on the topic, 'AIDS- Awareness and Precautions'. Students exhibited the oratory flair and highlighted the causes of AIDS and precautionary measures to be adopted to stop the spread of the deadly disease. • Bhasha Manch commemorated 'International Mother Tongue Day'. Dr. Jasdeep Kaur apprised students about the importance of

the Mother Tongue and motivated students to realize their role and responsibility in preserving and protecting the uniqueness and regional vivacity of their mother language, i.e. Punjabi. •

To salute womanhood on International Women's Day, the event 'Meri Kahani, Meri Zubani' was celebrated with full zeal to felicitate eminent women from different spheres of society and to motivate young students to get inspiration from the life stories, struggles and rich experience of these super women.

Dr. Sushma Chawla, renowned Gynaecologist and social worker, Ms. Ramanpreet Kaur, Founder of Green Sparrows Project, President of S. Ajit Singh Foundation Society and a Social Worker, Ms. Meena K. Pawar, International Weight lifter, Inspector and Incharge, Traffic Education Cell, Kapurthala, Punjab Police, Ms. AshuPreet, Ms. AnuMalhotra and Ms. Pooja Preet, the famous Vocalist sisters and Classical Singers, College Alumna Dr. Upma Mahajan, Principal, Laurens International School, Batala and College Alumna Ms. Amrit Virdee, Journalist from Calgary, Canada were among the main guests. All dignitaries shared their success stories with the students and motivated students to realize their hidden potential, aspire high and excel in life, despite all odds and challenges.

To keep the students abreast about career opportunities in their respective fields, Career

• A seminar on 'How to Appear in Interviews' was arranged for its students. Dr. Rajan Sharma,

Counseling and Placement Cell arranged lectures and workshops.

Employment Generation and Training Officer from the Department of Employment Generation, Skill Development and Training, discussed important key points with the students while facing interviews. Dr. Sharma informed them about various job opportunities available for the students in the field of Commerce, IT and Humanities. • A Five- Day Potential Development Workshop 'Tayari Jeet Ki' was organized in association with District Bureau of Employment Enterprises, Kapurthala to provide practical information and training to the students about various employment opportunities, career counseling & placement. • Career Counseling Cell arranged an Extension Talk on 'Youth, Media and Society'. Dr. Ranbir Singh, Dean, Faculty of Humanities, Social Sciences, Media and Mass Communication, Professor and Head, Department of Journalism and Mass Communication from I. K. Gujral Punjab Technical University, Jalandhar, enlightened students about various avenues available for the youth in the fields related to Media. Ms. Mangala Sahni, Assistant Professor, Department of Journalism and Mass Communication, I. K. Gujral Punjab Technical University, Jalandhar motivated students to remain updated, alert and active while dealing with social media platforms. • Career Counseling and Placement Cell provided a golden opportunity to the Final year (52) students of the

	<p>Commerce and IT department to get themselves enrolled in the Employment Exchange, Kapurthala. Dr. Varun Joshi, District Placement Officer explained to the students the process of getting enrolled via online and offline modes.</p>
<p>To provide an experiential exposure to the students to widen the vistas of their learning, Educational Visits and Excursions were arranged.</p>	<ul style="list-style-type: none"> • To develop linkages with the industry and to provide practical training and internship to help the students to be self-employed, three MOUs were signed by the department of Fashion Designing. • Students of Department of Economics and P.G. Department of Commerce and Management were taken to an Industrial Visit to ITC, Kapurthala where Ms. Kritika, HR, Assistant Manager acquainted the students with the history of the company, the range of its products and production policies through a Power Point Presentation. Mr. Sumeet, Senior Manufacturing Executive and Mr. Deepak, a Manufacturing Executive explained the manufacturing process in detail. • Nature Eco Club organized a Visit to Kanjli Wetland, Kapurthala to make students aware about the importance of the wetlands in sustaining the life cycle; preserving the environmental diversity for supporting the migratory birds and to sensitize them about the environmental issues and contribute their services to clean and preserve it. • An educational trip to International Mela at Suraj Kund in Faridabad, Haryana was

organized by the Department of Fashion Designing. Students got the golden opportunity to see the unique diversity of Indian traditions and culture in an ambience created to represent the ethos of rural India. • The Department of History organized an educational trip to Sanghol and Fatehgarh Sahib with an aim of connecting young minds with India's rich heritage and historical past. Students and teachers visited the Buddhist Stupa, the Indus Valley site and the museum. The museum showcases artifacts such as Buddha's Head, utensils, jewellery, toys, coins, seals, stone slab depicting the Indus Valley Civilization. • Students of Diploma in Nanny Care and Nutrition visited Pushpa Gujral Science City to attend a Workshop on 'Food Adulteration' and learnt about the food safety parameters detailed by FSSAI for the packaged and daily food products. Ms. Kamaljit, Deputy Education Officer of Science City conducted experiments to enlighten students about how to test food adulteration in milk, salt, honey, turmeric and to check artificial colouring on fruits and vegetables. • The P.G. Department of Commerce and Management organized an Excursion Trip to Mini Goa and Mukteshwar Dham at Pathankot. Students visited the Mukteshwar Mahadev Temple and the caves date to the time of the Mahabharata. Students also enjoyed the scenic beauty and pleasant weather of Mini Goa

situated near a lake which is formed by the water of Maharaja Ranjit Sagar Dam. • A one-day Industrial Visit to Parmeshwari Silk Mills Ltd. Ludhiana and Pavilion Mall, Ludhiana was arranged for the students of the Department of Fashion Designing. Students acquired the practical knowledge about weaving, dyeing, digital printing and screen-printing techniques and they also got acquainted with the latest brands and styles in fashion. • Eco Club organized an educational visit to Pushpa Gujral Science City, Kapurthala for its students to promote the environment protection campaign. During the visit, the students saw various parks in the Science City along with Dinosaur Park and 3D film. Mr. Akashdeep Singh, DEO of the Science City gave information to the students about reusing rain water and also elaborated the main causes of the environment changes. Students also took pledge to protect and preserve their environment.

Students Exposure and Excellence in Cultural Activities inside/ outside the College.

• Talent Hunt Competition was organised. On the 1st day, Off-Stage competitions like Rangoli, Poster Making, On the Spot Painting, Phulkari, Cartooning and Mehandi were conducted. On the 2nd day of the event, On-Stage competitions Elocution Poetical Recitation, Solo Song, Group Song, Group Dance, Solo Dance, Fancy Dress, Skit, Mono Acting and Choreography were organised. Total 173 students participated in these on- stage

and off- stage competitions with great zeal and demonstrated their artistic skills enthusiastically. • The college won Zonal Youth Festival Champion Trophy for the 10th time in the session 2023 - 2024. Students got 1st positions in Western Vocal Solo, Classical Vocal Solo, Vaar Gayan, Ghazal, On the Spot Painting, Clay Modeling, Phulkari, Debate, Skit, Mime and Fancy Dress, 2nd position in Collage, On the Spot Photography, Group Song Indian, Group Shabad, Folk Song, Mimicry and 3rd position in Classical Instrumental Percussion, Cartooning, Installation and Mehendi. • To explore and nurture students' culinary, artistic and self- grooming skills, HKCian Day was celebrated in which students participated in varied competitions like Salad Making, Snack Making, Sweet dish, Hobby Display, Nail Art, Hair Style, Mehendi, Art and Craft and Gift packing. • Students of Department of Fashion Designing attended Workshops on 'Best Out of Waste and Science behind Textiles' held at Pushpa Gujral Science City, Kapurthala. • Neha, student of B.A.-6th Semester, performed a Voter Awareness Song during District level National Voter's Day organized by District Administration Kapurthala at Lyallpur Khalsa College Kapurthala. • 16 students performed patriotic song during Republic Day Celebrations held at Guru Nanak Stadium,

Kapurthala. • Students of the college won Overall Trophy in Two-Day Open Youth Festival organized by District Youth Services, Kapurthala held at Lyallpur Khalsa College, Kapurthala. Students won First position in Group Folk Song and Kavishri, Best Out of Waste, Cartooning, Pakhi Making, Collage Making, Clay Modelling, Poster Making, Poetical Recitation and Declamation, Second position in Phulkari, Pihri Making, Nala Making, Solo Folk Song and Fancy Dress. • Ms. Anchalpreet Kaur, student of B.C.A.- 2nd Semester participated and won third position in the State Level Declamation Competition organized by Nehru Yuva Kendra Sangathan, Punjab, Ministry of Youth Welfare and Sports Government of India held at Government College for Women, Ludhiana. She got an Appreciation Certificate and a prize amount of Rs. 25,000. • Students participated and presented Kavishri, Folk Song, Group Folk Dance and Group Folk Song during Heritage Festival organized by District Administration Kapurthala at Sainik School Kapurthala. • 19 students participated in different competitions during 'Brain Storm 2024: An Inter College Competition' held at KMV Jalandhar. • 8 students participated in Group Song at a State Level Yuva Utsav organised by Nehru Yuva Kendra Sangathan, Punjab and Chandigarh Zone at Kamla Lohia S D College,

Ludhiana • 6 students of the college participated in different competitions in an Inter College Competition 'Ecomania-2024: The Enthusiasm' organized by the P. G. Department of Economics of D. A. V. College at Jalandhar. Naaz of M.Com.- 2nd Semester and Vidhi of B.Sc.(IT) 6th semester secured the 1st position in the PPT competition and Pragna of B.C.A.- 6th Semester exhibited her oratory and reading skills and clinched the 3rd position in Paper Reading Competition. • Students grabbed the 2nd Runner-up Trophy by participating in various competitions in the 'Inter College Competition 'Quest-24' held at K.M.V College, Jalandhar. It is a matter of pride that Sukhmanmeet Kaur of B. A. -2nd Semester demonstrated her creative skills and secured first position in the Poster Making Competition. Jagroop Kaur of B. Com.- 6th Semester stood first in Photography. Kannan of and Jyoti, students of B. A. -4th Semester displayed their presentation skills brilliantly and both got second place in the Elocution and Rangoli Competition respectively. • Department of Economics organized an Inter-Class Economics Antakshari to increase the interest and conceptual knowledge of the students in a fun-filled way. Students of B.A., B.B.A & B.Com.- 2nd Semester participated in the event enthusiastically. Team-A of Harpreet Kaur of B.A.,

	<p>Vaishnavi of B.B.A. and Kiranjit Kaur of B. Com. was declared the winning team.</p>
<p>Students Participation and Achievement in Sports Activities.</p>	<ul style="list-style-type: none"> • College Basketball team participated in Inter college Tournament held at Guru Nanak Dev University, Amritsar and got 2nd position in the session 2023-2024. • Department of Physical Education commemorated Birth Anniversary of Hockey legend Major Dhyan Chand and National Sports Day by organising an Inter-Class Tug of War Competition. 7 teams comprising 70 students after famous Sportspersons from India participated enthusiastically. The Team 'Mary Kom' became the winner of the event, whereas Team 'P.V. Sandhu' got the Runner-up position. Students also took 'Fit India Fitness Pledge' to participate enthusiastically in fitness activities. 15-Day Yoga classes were held by the department. • Sports Day was celebrated. Arjuna Awardee, a legendary Basketball player, S. Sajjan Singh Cheema, S.S.P. Vigilance (Retd.) graced the occasion as the Chief Guest. Students enthralled everyone by exhibiting their physical agility in races like Sack Race, 100m Race, 200m Race, Chatti Race, Frog Race, Obstacle Race, 4x100m Relay Race, Three-Legged Race, Skipping and Marble Race. • To take care of the mental health of the students, Wellness Day was observed by arranging health sessions on 'Mental Health and Well-being'.

B.K.Neha, a Rajyoga Meditation Practitioner, presently working as a Marketing Manager at Bangalore based IT Company, the Resource person of this session, motivated young students to take due care of their physical and mental well-being for leading a healthy and stress-free life. • On the occasion of International Yoga Day, a yoga camp was organized to spread awareness among people to practise yoga for maintaining physical health and mental well-being in the fast-pacing life. Yoga instructor, Mrs. Ujala Kataria demonstrated Pranayama and various Yoga Asana. Pointing out the manifold benefits of yoga asanas, she said that we must imbibe Yoga in our daily routine for the physical well-being and to relieve mental stress. Yoga improves physical strength, mind coordination and flexibility.

To acquaint the students with the college rules, regulations, facilities, support services and code of conduct, Induction Programme and Students' Orientation- cum- Investiture Ceremony were organized.

- An Induction Program Know Your College was arranged for the First Year Students of all streams to acquaint the new entrants of the college about academic and co - academic facilities and support services available in the college. On this occasion, Shri Arun Kaushik, Co-ordinator of Youth Wing, North Zone of Brahma Kumaris delivered an enlightening talk to the students to remain free from mental stress. Smt. Shaminder Kaur, Counselor, Drug Treatment Centre, Kapurthala discussed the ill effects of drugs while making the students aware about

the serious problem of drug addiction. Dr. Kulwinder Kaur, Dr. Neetu Bhargava and Er. Sunali Sharma highlighted the diverse avenues of department of Languages, Commerce and CS & IT respectively. Further, Varinder Kaur from Social Sciences, Sarika Kanda, Convener, Skill based Subjects, Mukti from Physical Education elaborated the importance, relevance and job opportunities available for the aspirants in their respective subjects. Lt. (Dr.) Rajwinder Kaur explained the scope and opportunities of NCC. Dr. Amam Jyoti enlightened the students about NSS, Red Cross, Red Ribbon Club and all other societies, clubs and units working in the college and encouraged them to participate enthusiastically in the activities of these clubs, societies and units . Dr. Parmjit Kaur from Music department motivated students to participate in co - curricular activities and adventure camps. She also apprised students about Wellness Day being organised in the college. Dr. Ritu Gupta gave a brief overview of support services and code of conduct for the students. Ms. Sheela, College Librarian, told about the library & related facilities. Madam Principal, Dr. Archana Garg informed the students that induction programme is organised every year to acquaint students with the scope and avenues of different academic, skill based and value added courses

available in the college. She encouraged them to read the college prospectus thoroughly to follow the code of conduct and decorum regarding the uniform. She laid due stress on the Zero Tolerance Policy regarding Ragging and motivated them to set definite goals to succeed in life for their holistic development. • Students' Orientation & Investiture Ceremony was held to introduce the newly elected Students' Council of the college. Pragna, student of B.C.A.- 5th Semester was elected as the Head Girl and Amandeep Kaur, student of B. Com. -5th Semester became the Vice Head Girl of the college. Dr. Bhupinder Kaur and Dr. Anupam Sabharwal Sharma was elected as Staff Representatives of Students' Council. An Oath Ceremony for the newly elected Students' Council was also arranged in which Dr. Jasdeep Kaur made the members take the pledge to contribute their active services for the overall growth of the college. In Students' Orientation, Principal, Dr. Archana Garg elaborated the importance of reading Prospectus of the college to know about the code of conduct, motto of the year and other significant rules chalked for the students during their stay in the college. Madam Principal also enthused them to participate in co-curricular activities for their holistic development. Links with Alumni Association were strengthened. • Alumni Association conducted a

meeting of the office bearers to discuss plans and activities for improving the overall functioning of the college. An overview of the college activities organized after the previous meeting was shown through a Power Point Presentation. Alumnae shared their ideas regarding twinning programmes, students exchange program, incubation center and entrepreneurial programme for the betterment of the college. • Under the Connect Programme, HKCian- The Alumnae Association organized a Guest Lecture on 'Empower Your Mind and Navigate Your Life With Purpose'. Ms. Ruby Walia, a proud alumna of the college, an eminent Beauty Expert, Cosmetologist, Certified Yoga and Life Skills Trainer from U.S.A. emphasized the importance of the positive thinking, self-discipline and role of Yoga and meditation to lead a stress-free and successful life. She encouraged students to have a purpose in life and self- control. She also gave useful tips for the bridal makeup to the students of Cosmetology. • An Alumni Meet -2023 was organized by HKCian Alumnae Association. Dr. Monica Aggarwal, President of the Alumni Association and the Convener of the function delivered the welcome address. Mellifluous Sitar playing by Mrs. Laxmi Prabha, recitation of poem 'Ros' by Ms. Amanpreet Kaur, dance performance by Ms. Amanpreet Kaur, an energetic song by Mrs. Santosh Basra and

Antakshari performance by Alumnae added the endearing spark to the show. Many eminent alumnae of the college paid their heartfelt gratitude to their Alma Mater through their video messages. The highlight of the program was 'Alumni Modeling Competition' in which Alumnae took part enthusiastically. Ms. Neha of the college has been bestowed with the Award of Best Singer of the year. • In this session, HKCian - The Alumni Association has decided to honour excellent achiever from the college in the fields of Sports and Music every year. In this session, Amanpreet Kaur and Neha, were honoured with the best Athlete and the Best Singer on the occasion of Annual Sports Day and International Women's Day respectively.

To enhance the teaching-learning process, Faculty Development Programmes were organized.

• A seminar on 'Health and Happiness' was arranged for the teaching and non-teaching staff by Staff. Mrs. Goldi Gupta, faculty, Art of Living, Yoga trainer and a Wellness Coach from Kapurthala enlightened the staff about the mind-body connection which goes deeper than many people realize, and a troubled mind can contribute to health problems which further hinder our performance at work place and affects the personal life. • Two Faculty Development Sessions were organized by the Staff Academy in which Er. Sunali Sharma, Head and Er. Inderjit Kaur Bal, Assistant Professor from the P.G. Department of Computer Science

and I.T. shared their learning experience of Seven Day National FDP on 'Innovative and Quality Teaching and Learning in HEIs'.

- In the first session of the FDP, Er. Sunali Sharma elaborated the importance of adopting innovative pedagogical teaching and learning methods to engage the students in the learning process. She said that the students' learning outcome can be improved as well as assessed through latest learning software and Apps.
- In the 2nd Session of the FDP, Er. Inderjit Kaur Bal discoursed on the 'Quality Teaching and Learning in HEI's' through different teaching platforms and Apps, the Learning Management Systems(LMS), Collaboration Tools, the screen recording and Animation tools.
- Dr. S. N. Suresh, Vice Principal and Director, IQAC from Rathinam College of Arts and Science, Echanari Coimbatore chaired the Webinar organized by the Staff Academy on 'Pedagogical Approaches' held to provide an insight into the latest and the best teaching approaches so that the teachers can tailor their lesson to suit the diverse needs of the young learners in the present scenario.
- A Seminar on 'How to Make Teaching Learning Effective' was organized by the Internal Quality Assurance Cell for its teachers. Mrs. Minoo Aggarwal, Regional Officer, South Zone, D.A.V Institutions, the Resource person enlightened the staff about the prime aim of teaching, that is, to ensure

learning and to promote students' engagement. • A Faculty Development Program was organized by the Staff Academy. In the first technical session, Dr. Sanjeev Dawar, Officiating Principal, R. K. Arya College, Nawanshaheer discoursed on the topic of 'Ethics in Teaching Profession' and underlined the importance of ethics in the teaching profession like truthfulness, honesty and passion for teaching to engage students in learning process. In the second technical session, Dr. Kunwar Rajeev, Associate Professor and Head, Department of Physics, D. A. V. College, Kapurthala shared his views on the topic, 'Mind and Memory Skills'. He demonstrated techniques to improve memory skills with concentration and meditation for both teachers and the students.

An ICSSR Sponsored National Seminar was organized to promote research culture.

• An ICSSR Sponsored National Seminar on 'Green and Sustainable Entrepreneurship in Commerce' was organized by P. G. Department of Commerce and Management. Mr. Tushar Jain, C.E.O, Basant Auto Tech, LLP graced the Inaugural Session as the Chief Guest. Dr. B. B. Singla, Associate Professor, School of Management Studies, Punjabi University, Patiala chaired the first Technical Session and, in this session, participants presented their papers on the sub- theme, 'Sustainability in Marketing Practices and Research'. Dr. Vikasdeep, Faculty, University

School of Business Studies, Punjabi University, Gurukashi Campus, Talwandi Sabo, Bathinda chaired the Technical Session -II in which sub themes related to 'Sustainable Finance and Investment' were elaborated. Mr. Atul Sud, Company Secretary and Compliance Officer, Mrs. Bector Food Specialities Limited graced as the Chief Guest of the Valedictory Session which was chaired by Dr. Khushdeep Dharni, Professor, Department of Business Management, Punjabi Agriculture University, Ludhiana. In two technical sessions, 32 paper presenters from the diverse fields participated.

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Managing Committee	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	HINDU KANYA COLLEGE KAPURTHALA
• Name of the Head of the institution	Dr. Archna Garg
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01822231277
• Mobile No:	09463994800
• Registered e-mail	hkc_kpt@rediffmail.com
• Alternate e-mail	hkc_kpt@rediffmail.com
• Address	AMRITSAR ROAD
• City/Town	KAPURTHALA
• State/UT	PUNJAB
• Pin Code	144601
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	GURU NANAK DEV UNIVERSITY AMRITSAR
• Name of the IQAC Coordinator	Dr. Ritu Gupta

• Phone No.	9814669551				
• Alternate phone No.	01822514510				
• Mobile	9814669551				
• IQAC e-mail address	iqac.hkc@gmail.com				
• Alternate e-mail address	hkc_kpt@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.hindukanyacollege.com/files/ugd/a64db6_d3a54f4a6679421d85a48a7a1f869b26.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.hindukanyacollege.com/academiccalendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	87	2007	31/03/2007	30/03/2012
Cycle 2	A	3.03	2017	28/03/2017	27/03/2022
6.Date of Establishment of IQAC			01/12/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>• Two Six Monthly Courses namely the Certificate Course in Beauty and Wellness and the Certificate Course in Fashion Designing were designed and introduced to enrich students' vocational prospects and provide experiential learning. • World Entrepreneurial Day was arranged to provide a platform to the young and budding women entrepreneurs from the college, Alumnae and the entrepreneurs from the city to display their products and exhibit their entrepreneurial skills. They were informed about government schemes for finance and loans available for women entrepreneurs, about the self help groups for the women, the digital payments and insurance schemes. The college provided space and infrastructure to three students of M.Sc. Fashion Designing to open their Production Centre which is helping these students to make use of their skills. Students presently studying the subject of Fashion Designing can also join this production centre for internship. • An ICSSR Sponsored National Seminar on 'Green and Sustainable Entrepreneurship in Commerce' was organized by the P.G. Department of Commerce and Management. • MOU's were signed with Sui Dhaga Boutique, Kapurthala, Naaz Boutique, Kapurthala and Parmeshwari Silk Mills Ltd. Ludhiana to provide practical exposure and hand on training to students of Fashion Designing, needed to thrive in today's competitive job market. • A Certificate Course in Adarsh Jivan Paddhti was introduced for promoting Indian moral values to align with the Indian Knowledge System.</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>To Supplement Classroom Teaching and teach beyond Syllabi, Extension Lectures and Webinars were organized.</p>	<ul style="list-style-type: none"> • P. G. Department of Punjabi arranged an Extension Lecture on Therapeutic Effects of Literature. Shri Jung Bahadur Goyal, an I.A.S. Officer(Retd.) and an eminent literary figure enlightened the young students regarding the therapeutic effects of Literature on human life and encouraged them to derive lessons from the literary protagonists to stay steadfast, focused and optimistic to lead a purposeful life. • The Department of Social Sciences arranged an Extension Lecture on 'Role of Political & Permanent Executives'. Prof. Inderjeet Singh Sodhi, Head, Department of Public Administration from Rajiv Gandhi National Institute of Youth Development, Regional Centre, Chandigarh enlightened the students about the different types, roles and coordination of political and permanent executives by illustrating the latest examples from India and other countries. • To commemorate the 'International Year of Millets-2023' and 'National Nutrition Month, 2023', the Department of Home Science organized a One-Day Workshop on 'Healthy Millet Based Cakes'. Mr. Karamjit Singh, Bakery and Pastry Chef from Rana Cooking School, Jalandhar with his team demonstrated the recipes for baking three types of cakes

namely ambrosial Christmas cake and scrumptious super healthy millet-based cake and vanilla sponge cake with icing. • Nature Eco Club organized an Extension Talk on 'Water and Kitchen Therapies'. Mr. Sanjeev Mehra, Social Worker and Representative from Fortunatar Marketing Pvt. Ltd., Amritsar made students aware about how to take care of their health through proper water intake after testing its PH- Level and by avoiding white flour, salt, sugar, cold drinks and junk food. He also recommended to use of pink or rock salt, jaggery, green tea leaves, Ayurvedic supplements and Omega 3. • P.G. Department of Commerce and Management organized a Webinar on 'SMARTs Investor Awareness Programme'. The Resource Person Sh. Kumar Gaurav, CA, GAAP BRIGHT, Agra Centre, Agra apprised students about the intricate world of market securities, financial scams, and the regulatory role of SEBI (Securities and Exchange Board of India).The webinar underscored the importance of investor education, vigilant oversight and collaborative efforts among stakeholders to uphold market transparency and trust. • P.G. Department of Computer Science & IT organized a talk on 'Artificial Intelligence'. Mr. Gaurav Sarna, from Android Store, Kapurthala highlighted the importance and scope of Artificial Intelligence in reshaping our daily life. He

also made students aware about the future of AI in India for education, industry, healthcare, agriculture etc. and the limitations and challenges of AI. He also illustrated some games generated through AI tools and Website development tools using AI. • The Department of Social Sciences commemorated 13th April 2024. Dr. Amanjyoti from the Department of History enlightened students about the cultural significance of the day to spread the message of equality and harmony. She said that the same day is remembered for the tragic incident happened in the Jalianwala Bagh in which many Indians were killed mercilessly. She said that this festival is all over India with great reverence. • Department of Home Science and Unnat Bharat Abhiyan Cell organized a Workshop on 'Aahaar Kranti: Uttam Aahaar Uttam Vichaar' in the college campus. Dietician Mrs. Shagun Garg encouraged students to adopt healthy lifestyle and eat nutrition rich food and gave demonstration of different recipes like makhana phirni, chocolate baked oats, mango salad, zucchini and beetroot cheela.

To make the students market ready and increase their employability, Skill Development Activities were arranged time to time.

• To provide a platform to the young and budding women entrepreneurs from the college, Alumnae and entrepreneurs from the city to display their products and exhibit their entrepreneurial skills, World

Entrepreneurial Day was arranged. Ms. Navjot Kaur Sidhu, Founder F9, a Digital Marketing and Event Management encouraged the young entrepreneurs to work earnestly to materialize their dreams into reality and never to give up despite all challenges. The highlights of the stall were Home Decor, DIY products, scrunchies, footmats, bows, wall hangings, nail extensions, power polish, cakes, brownies, customised candles, hair clips, keychains, rakhis, earrings, paintings, pots, dresses and handbags. • The Department of Cosmetology organised a one-day workshop demonstrating makeup techniques using Airbrush. Ms. Monika Gurung, a Makeup Artist from Orane International, Kapurthala demonstrated the art of applying sweatproof and weather proof for long-lasting impact in makeup by using an airbrush applicator. • Department of Cosmetology organized a Workshop on 'Russian Hair Styling' to supplement students' classroom learning and to apprise them about latest Russian hair styling techniques. Mr. Tushar Bansal from Tushar Hair and Beauty Hub, Jalandhar demonstrated different hairstyles like Russian braids and Russian bun; suggested students how to manage their hair properly in all seasons for different occasions and also satisfied the questions raised by the students. • A workshop on 'Hair Cuts' was

organized by the Department of Cosmetology. Its objective was to give practical information to the students about haircuts, and new techniques of hair styling and also to increase their interest in this subject.

Mrs. Ekta Ahuja, a beauty expert from Beauty: The Family Salon and Academy, elaborated the concepts of various haircuts. She further said that haircutting is an area in which more profits can be earned with

less investment. In the workshop, she also gave demonstrations of Straight, U, V and Layer cuts. • The Cosmetology Department

organized a workshop on 'Bridal Makeup' with the aim of equipping students with the new makeup techniques and fostering their interest in the subject.

Renowned Makeup Expert, Mr. Aman Rajput shared his insights into bridal makeup theory and emphasized on the importance of skin preparation before

applying makeup products on the face. He conducted a live demonstration of nude glittery eye makeup to accentuate the eyes. • The Department of

Cosmetology organized a Workshop on, 'Glam Look Makeup' with an objective to provide the practical training to its students about the latest

techniques of makeup as well as to enhance their conceptual knowledge. Mrs. Rachna, Makeup Expert, Kapurthala gave

detailed information to the students about the new makeup products and the right way to

enhance their impact on the face. She also gave a live demo of 'Glam Look Makeup' in which she created a glossy makeup look. • The Department of Fashion Designing organized a Workshop on, 'Redesigning of Dresses from Old Dupattas' with an aim to provide the practical training to its students about the latest techniques of repurposing old clothing into new, stylish attires like cord sets and to make them aware that the reusing of old clothes extends the life of textiles, reduces the demand for new resources and minimizes the environmental impact of fashion production. Mrs. Gagandeep Kaur, Owner of Sui Dhaga Boutique, Kapurthala gave demonstrations to the students on how to make cord-set from the old Dupattas.

To link the students with rich cultural heritage and to imbibe Spiritual, Moral Values and National spirit, important festivals and days were celebrated and holy paths were recited.

• An Auspicious Havan ceremony was solemnized to get the blessings of God Almighty for the commencement of the new session. Members of the Managing Committee, Staff members and students were present to offer prayers. • Teej Festival was observed by arranging Mehandi Stall for the staff and students. Besides celebrating the festive fervour, the event provided a platform to the talented students to exhibit their creativity in applying mehandi designs and also promoted the budding mehandi artists under the scheme, 'Earn While You Learn' . • The Department of

Cosmetology arranged Mehendi Stall to celebrate the festival of Karwa Chauth for encouraging students' creativity and skills under the 'Earn While You Learn' programme. • To seek blessings of the Almighty for the students before their Semester Examination, an auspicious Path of Shri Durga Stuti as 'Shubhkamna Samaroh' was solemnized. All the Staff members and students participated with great zeal and spiritual piety in the recital of holy path. • To mark the end of winter season and the arrival of harvesting season, the festival of Makar Sankranti was celebrated with great devotion. An auspicious Havan Yazna was solemnized in which Dr. Amol Rattan and his wife Dr. Megha Rattan were the yazmans. • A special assembly dedicated to commemorate the Pran Pratishtha Ceremony of Ram Mandir at Ayudhaya was organised. Dr. Kulwinder Kaur, Head, P.G. Department of Hindi and Convener, Steering Committee addressed the students on this special occasion and encouraged them to take inspiration from the virtuous life of Maryada Purushottam Shri Ram. A mellifluous bhajan 'Ram Aayenge' was presented by the students of the Music Department. • Sublime Path of Shri Sukhmani Sahib ji was solemnized. Members of Management Committee, Staff and students recited the holy path and prayed the Almighty to

shower His blessings on everyone. Langar was also served magnanimously. • A special assembly to celebrate Basant Panchami was organized. This auspicious day marks the birth of Maa Saraswati, the deity of knowledge and the arrival of spring season. Principal Dr. Archana Garg and all teachers paid the floral tributes to seek the blessings of Goddess Saraswati. Dr. Ritu Gupta, Coordinator, IQAC while highlighting the importance of the day, said that to attain wisdom and knowledge and to cherish Indian rich culture and moral values, this day carries high importance. • The Department of Social Sciences conducted Certificate Course in Adarsh Jeevan Padhati for encouraging the students for embracing moral values, self-discipline and to lead an ideal and purposeful life by taking inspiration from the great leaders' life and ideology following Indian Knowledge System.

To link the students with community and to fulfill social corporate responsibility, following Community Outreach Activities were arranged by NCC, NSS Units, Nature Eco Club, Red Cross Unit, Red Ribbon Club, Students Legal Literacy Cell and Unnat Bharat Abhiyan Cell.

• NCC Unit commemorated Martyrdom Day of Shaheed Bhagat Singh by paying floral tribute to his statue at Shaheed Bhagat Singh Chowk. • On the occasion of World Health Day, NSS units organised a lecture on Health and Hygiene at village Rupanpur under the theme 'Health for All' for the year 2023 given by World Health Organization. • Unnat Bharat Abhiyan Cell arranged a Medical Camp at Village Mushkved (Seenpur).

Dr. Yogesh Sehgal, Civil Hospital Kapurthala did the general checkup of the villagers and suggested them medicines and precautionary measures to address the alarming health issues in time.

- NSS Units organised a Special Yoga Session at Elementary School, Village Rupanpur and Elementary School, Village Vijola to enlighten the villagers about the numerous benefits of Yoga asanas for protecting them from deadly diseases and harmful effects of stressful and fast pacing life.
- Extension Activities Committee arranged an Extension Lecture to highlight the college motto of the year, 'Green Clean Renewable Energy', in which Dr. Sachin Kumar, Deputy Director, SSSNIBE, Kapurthala delivered an enlightening talk to make students aware about how to optimize the use of renewable energy resources, solar energy, hydro power, bio fuel etc. for preserving human life and environmental diversity.
- Red Cross Unit organised a one-day Medical Camp. Dr. Yogesh Sehgal, AMO, Civil Hospital, Kapurthala encouraged the students to prioritize fibrous food over junk food to regulate their hemoglobin level. Students got their blood group and hemoglobin level checked.
- Mrs. Seema Rani, Convener, Nature Eco Club addressed and motivated students to discontinue the use of the single use plastic at home and

outside their homes. • Ms. Ravina from Fashion Designing Department highlighted the importance of 'Waste Management' through her enlightening seminar. • UBA organized an Extension Talk on 'Organic Farming- Need of the Hour' at Village Aujla Banwali. Dr. Pardeep Kumar, Head-cum-Senior Scientist at Regional Farm Advisory Service Centre, P.A.U. Kapurthala encouraged farmers to prefer organic farming to conserve ecosystem and promote sustainable development. • NCC, NSS Units and Nature Eco Club observed one-day cleanliness drive under the 'Swachta Hi Sewa' campaign. NCC Cadets cleaned the historical monuments of the town which included Moorish Mosque, Janjh Ghar and Shiv Mandir. Student volunteers from NSS Units and Nature Eco Club cleaned the roadside ramps, staircase area opposite Reliance Trends at Mall Road and Ride area of Camera Bagh, Kapurthala. • Students and Staff participated in the 'Swachta Hi Sewa' campaign, following the directions issued by Office of Director, Higher Education Department, Government of Punjab and commemorated the Birth Anniversary of Mahatama Gandhi by organizing plethora of activities to promote cleanliness and to transform India into a garbage free nation. A debate on 'Swachta Hi Sewa' and Poster Making Activity were organized.

Students also participated enthusiastically in the Cleanliness Activity of the whole college campus, Shalimar Bagh and classrooms. • As per the directions issued by Punjab State Legal Services Authority, Mohali and District Legal Services Authority, Kapurthala, Students Legal Literacy Cell organized a seminar on 'Women Rights'. Advocate Deepti Marwaha from District Legal Services Authority, Kapurthala highlighted the legal provisions and women rights supporting the status of women in society. She also informed students regarding the women safety helpline numbers and encouraged students to stay vigilant about their legal rights. • Red Cross Unit arranged an Extension- cum - Awareness Talk on 'Oral Care and Hazards of Tobacco' in collaboration with the Civil Hospital, Kapurthala. Dr. Kapil Dogra, Deputy Director, Dental- cum- DDHO, Kapurthala made students aware about E- Dant Sewa App and the feasible ways of tooth care and oral hygiene. Dr. Gurdev Singh Bhatti, Dental Medical Officer from Civil Hospital, Kapurthala enlightened students about how to save oneself from the severe tooth related diseases and also resolved the myths related to scaling, root planning, RCT, teeth whitening, dentures and tooth implants. • Buddy Group arranged a declamation contest on 'Drug Free Punjab, Healthy Punjab' in the college, at

Government Senior Secondary School, Sidhwan Dona and Government High School, Burewal. Students expressed their grave concern and raised awareness regarding the drastic influence of drugs on youth in Punjab. • UBA organized an Extension Lecture on 'Rainwater Harvesting' at Village Dhandal. S. Manpreet Singh, Sub Divisional Soil Conservation Officer, Kapurthala enlightened the villagers to conserve water through different techniques of rainwater harvesting so that the alarming decrease in the water level and soil erosion can be tackled. • To commemorate the Birth Anniversary of Sardar Vallabhbhai Patel, NSS Units observed 'National Unity Day'. Dr. Amanjyoti, NSS Programme Officer apprised students about the pivotal role played by great freedom fighter, Sardar Patel to sustain unity, integrity and solidarity of India. Students took an oath to follow the footprints laid by the great leader. • To acquaint students about the harmful effects of plastic, Nature Eco Club organized an Extension Talk on 'Plastic Waste and E-Waste Management'. Mrs. Manu, Faculty from the Department of Science apprised students about the drastic environmental hazards caused due to the littering of plastic and electronic waste and also suggested a few feasible solutions to address the problem like judicious use of

resources and their proper recycling. • Red Ribbon Club observed World AIDS Day by organizing an Inter-House Declamation Competition on the topic, 'AIDS- Awareness and Precautions'. Students highlighted the causes of AIDS and precautionary measures to be adopted to stop the spread of the deadly disease. • An awareness talk on 'Sexual Harassment of Women at Workplace' was organized by Students Legal Literacy Cell. Advocate Deepti Marwaha and Advocate Vibhuti Sharma from District Courts, Kapurthala apprised students about the different forms of sexual harassment of women at work place and elaborated the special acts and legal provisions available to protect women rights and modesty like the POSH Act enacted by the Government of India in 2013 and Section 354 under the Indian Penal Code. • 'National Voter's Day' was celebrated, Mrs. Varinder Kaur, Convener of Electoral Literacy Club elaborated the significance of the day and guided new voters to cast their vote in a fair manner and uphold democratic values. All students and staff also took an oath to contest their vote judicially. • Unnat Bharat Abhiyan Cell arranged a Medical Camp at Village Razapur. Dr. Sanjeev Sangral, Medical Officer, Kala Sanghian, Dr. Saniya Sharma, Community Officer, Arianwal and their health care team performed the

general checkup of the villagers to examine the haemoglobin level and suggested them medicines and precautionary measures to treat the health ailments in time. •

A variety of awareness activities were organized in collaboration with Nehru Yuva Kendra, Kapurthala to make youth aware about the initiatives taken by the Government to educate them about the social issues and spread health awareness among them. S. Gurpreet Singh Gill, S.P. Kapurthala graced the event as the Chief Guest. Mrs. Seema Rani, Head, Department of History delivered a motivational talk on 'Women Empowerment'. Students presented an impactful Mock Parliament and debated on the factors responsible for the drug addiction in Punjab. S. Lal Singh, an Expert on Millets enlightened the audience about the health benefits and their optimum consumption of millets. Mrs. Varinder Kaur conducted a quiz on general benefits of Millets. • As per the directions issued by the Deputy Commissioner, Kapurthala, ADC and SDM, the Electoral Literacy Club organized 'SVEEP' activities to promote voters' awareness regarding the upcoming Lok Sabha Elections - 2024 including Signature Campaign, Selfie Point and Rangoli Competition, aimed at raising awareness among students about fair voting. Mr. Parmjeet Singh, the District

Nodal Officer, 'SVEEP' motivated the students to cast their votes impartially without any pressure. Mr. Parmjeet Singh, along with Mrs. Sunita Singh, 'SVEEP' Block Nodal Officer, and Mr. Davinder Walia, District Coordinator judged the Rangoli competition.

- Red Ribbon Club hosted the District Level Poster Making, Collage Making and Slogan Making based on the themes 'HIV/AIDS Awareness', 'Voluntary Blood Donation Awareness', 'HIV-TB Awareness' and 'Drug Abuse and Dependence Awareness' competitions in collaboration with PSACS as per the directions issued by the Office of the Assistant Director, Youth Services, Kapurthala. S. Jaspal, Assistant Director, Youth Services, Kapurthala, encouraged the students to participate in such competitions to become aware and alert regarding pertinent social issues.
- To pay homage to the great martyrs Shaheed-e-Azam Bhagat Singh, Shaheed Sukhdev and Shaheed Rajguru on their Martyrdom day, Department of Social Sciences and Youth Service Club organized youth-inspiring activities like Declamation, Nukkad Natak, Patriotic Song, presentation of Prasar Bharti Documentary and a talk by Mrs. Seema Rani, Head, Social Sciences Department for observing the day as 'Youth Empowerment Day'. These activities highlighted Shaheed Bhagat Singh's ideology and

memorable life incidents to motivate young students to contribute their services for the welfare of the nation. • The Buddy Group organized an Inter-Class Quiz on 'Drug Abuse' aimed at educating and sensitizing students about the dangers of drug abuse, its impact on individuals and society, and the importance of leading a healthy lifestyle. • As per the directions issued by Ministry of Environment, Forest and Climate Change (MoEF& CC), Govt. of India and the State Nodal Agency, Punjab State Council for Science and Technology, Nature Eco Club conducted a workshop on Making Bags from Waste and Used Cloth Material and arranged a Seminar on 'Vermi Compositing' under Environment Education Programme. The Resource Person, Dr. Pardeep Kumar, Head- cum- Senior Scientist, Regional Centre Farm Advisory, Service Centre, Kapurthala highlighted the importance of vermi-composting and said that this method converts organic waste into a valuable soil amendment for plants and crops. • The college Red Ribbon Club was awarded as the Best Club from the Kapurthala district by the Directorate of Youth Services, Punjab for its persistent contribution in organizing awareness activities for the public welfare and social cause in the district.

Language Enrichment Activities were arranged to improve

• Hindi Protsahan Saptah was arranged by the Post Graduate

students' linguistic competence.

Department of Hindi to highlight the everlasting importance of nation's most widely spoken language, Hindi by organizing Poetry Recitation and Quiz competition. Shri Simar Sadosh, an eminent Hindi poet and litterateur graced the occasion as the Chief Guest. • English Literary Society of the Department of English organized an 'Inter -Class Spell Bee Competition'. The event enhanced students' word power and students learnt the spellings and correct pronunciation of many new English words. • English Literary Society of the Department of English organized a 'Literary Competition: Innovative Craft for Draft' to polish budding writers' writing skills. Students expressed their creative and linguistic prowess in the language of their choices. By using their imaginative innovations, they composed poems, framed articles and wove stories. • The Post Graduate Department of Punjabi and Bhasha Manch in collaboration with Lok Manch, Punjab organized a 'Rubaru with the great poetess, Mrs. Sukhwinder Amrit', where the poetess talked about her life, struggles and accomplishments. A highly talented stage actress, Ms. Kamaljit Kaur of Akas Rangmanch, Samrala enacted a one-character oriented play, 'Rahan wich angiyaar bade si', scripted and directed by Shri Rajwinder Samrala. The play depicted the challenging life

<p>Days of National and International importance will be celebrated.</p>	<p>and tumultuous poetic journey of Ms. Sukhwinder Amrit.</p> <ul style="list-style-type: none"> • Red Ribbon Club observed the International Youth Day by arranging an awareness talk for students to make them vigilant about the prevalent social maladies like Drug Addiction, HIV-AIDS and importance of Blood Donation. Dr. Tajinder Kaur from the P.G. Department of Hindi, emphasized on the vital significance of donating lifesaving precious blood and enthused the students to support anti-drug addiction. She also elaborated the medically proven causes of spreading HIV- AIDS and suggested precautions to save oneself from this life-threatening disease. • Department of Social Sciences arranged Independence Day celebrations. Mrs. Seema Rani, Head of the Department of History delivered an enlightening talk to make students aware about the historical as well as present day relevance of the freedom struggle for Indian independence. A patriotic song was presented by the students of the Music department. A Nukkad Natak on the theme of 'Azadi Ka Jashan' was also staged by the students to spread awareness regarding the complex issues threatening the order, peace and solemnity of our society like poverty, mobile addiction rising prices etc. • Teachers' Day was celebrated by paying floral
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tribute to India's second President and a great educator, Dr. Sarvepalli Radhakrishnan. Dr. Jasdeep Kaur from P. G. Department of Punjabi highlighted the Teachers' significant role in shaping students' life. Principal Dr. Archana Garg elaborated the significance of the unparalleled bond between a teacher and taught which paves way to the free flow of knowledge and mutual understanding and transforms a learner's character as well as calibre. Students from the Music department presented a beautiful song to salute the hard work and dedication of their teachers. • Red Ribbon Club observed World AIDS Day by organizing an Inter- House Declamation Competition on the topic, 'AIDS- Awareness and Precautions'. Students exhibited the oratory flair and highlighted the causes of AIDS and precautionary measures to be adopted to stop the spread of the deadly disease. • Bhasha Manch commemorated 'International Mother Tongue Day'. Dr. Jasdeep Kaur apprised students about the importance of the Mother Tongue and motivated students to realize their role and responsibility in preserving and protecting the uniqueness and regional vivacity of their mother language, i.e. Punjabi. • To salute womanhood on International Women's Day, the event 'Meri Kahani, Meri Zubani' was celebrated with

full zeal to felicitate eminent women from different spheres of society and to motivate young students to get inspiration from the life stories, struggles and rich experience of these super women. Dr. Sushma Chawla, renowned Gynaecologist and social worker, Ms. Ramanpreet Kaur, Founder of Green Sparrows Project, President of S. Ajit Singh Foundation Society and a Social Worker, Ms. Meena K. Pawar, International Weight lifter, Inspector and Incharge, Traffic Education Cell, Kapurthala, Punjab Police, Ms. AshuPreet, Ms. AnuMalhotra and Ms. Pooja Preet, the famous Vocalist sisters and Classical Singers, College Alumna Dr. Upma Mahajan, Principal, Laurens International School, Batala and College Alumna Ms. Amrit Virdee, Journalist from Calgary, Canada were among the main guests. All dignitaries shared their success stories with the students and motivated students to realize their hidden potential, aspire high and excel in life, despite all odds and challenges.

To keep the students abreast about career opportunities in their respective fields, Career Counseling and Placement Cell arranged lectures and workshops.

- A seminar on 'How to Appear in Interviews' was arranged for its students. Dr. Rajan Sharma, Employment Generation and Training Officer from the Department of Employment Generation, Skill Development and Training, discussed important key points with the students while facing interviews. Dr. Sharma informed

them about various job opportunities available for the students in the field of Commerce, IT and Humanities. •

A Five- Day Potential Development Workshop 'Tayari Jeet Ki' was organized in association with District Bureau of Employment Enterprises, Kapurthala to provide practical information and training to the students about various employment opportunities, career counseling & placement. •

Career Counseling Cell arranged an Extension Talk on 'Youth, Media and Society'. Dr. Ranbir Singh, Dean, Faculty of Humanities, Social Sciences, Media and Mass Communication, Professor and Head, Department of Journalism and Mass Communication from I. K. Gujral Punjab Technical University, Jalandhar, enlightened students about various avenues available for the youth in the fields related to Media. Ms. Mangala Sahni, Assistant Professor, Department of Journalism and Mass Communication, I. K.

Gujral Punjab Technical University, Jalandhar motivated students to remain updated, alert and active while dealing with social media platforms. • Career Counseling and Placement Cell provided a golden opportunity to the Final year (52) students of the Commerce and IT department to get themselves enrolled in the Employment Exchange, Kapurthala. Dr. Varun Joshi, District Placement Officer

	<p>explained to the students the process of getting enrolled via online and offline modes.</p>
<p>To provide an experiential exposure to the students to widen the vistas of their learning, Educational Visits and Excursions were arranged.</p>	<ul style="list-style-type: none"> • To develop linkages with the industry and to provide practical training and internship to help the students to be self-employed, three MOUs were signed by the department of Fashion Designing. • Students of Department of Economics and P.G. Department of Commerce and Management were taken to an Industrial Visit to ITC, Kapurthala where Ms. Kritika, HR, Assistant Manager acquainted the students with the history of the company, the range of its products and production policies through a Power Point Presentation. Mr. Sumeet, Senior Manufacturing Executive and Mr. Deepak, a Manufacturing Executive explained the manufacturing process in detail. • Nature Eco Club organized a Visit to Kanjli Wetland, Kapurthala to make students aware about the importance of the wetlands in sustaining the life cycle; preserving the environmental diversity for supporting the migratory birds and to sensitize them about the environmental issues and contribute their services to clean and preserve it. • An educational trip to International Mela at Suraj Kund in Faridabad, Haryana was organized by the Department of Fashion Designing. Students got the golden opportunity to see the unique diversity of Indian

traditions and culture in an
ambience created to represent
the ethos of rural India. • The
Department of History organized
an educational trip to Sanghol
and Fatehgarh Sahib with an aim
of connecting young minds with
India's rich heritage and
historical past. Students and
teachers visited the Buddhist
Stupa, the Indus Valley site
and the museum. The museum
showcases artifacts such as
Buddha's Head, utensils,
jewellery, toys, coins, seals,
stone slab depicting the Indus
Valley Civilization. • Students
of Diploma in Nanny Care and
Nutrition visited Pushpa Gujral
Science City to attend a
Workshop on 'Food Adulteration'
and learnt about the food
safety parameters detailed by
FSSAI for the packaged and
daily food products. Ms.
Kamaljit, Deputy Education
Officer of Science City
conducted experiments to
enlighten students about how to
test food adulteration in milk,
salt, honey, turmeric and to
check artificial colouring on
fruits and vegetables. • The
P.G. Department of Commerce and
Management organized an
Excursion Trip to Mini Goa and
Mukteshwar Dham at Pathankot.
Students visited the Mukteshwar
Mahadev Temple and the caves
date to the time of the
Mahabharata. Students also
enjoyed the scenic beauty and
pleasant weather of Mini Goa
situated near a lake which is
formed by the water of Maharaja
Ranjit Sagar Dam. • A one-day

	<p>Industrial Visit to Parmeshwari Silk Mills Ltd. Ludhiana and Pavilion Mall, Ludhiana was arranged for the students of the Department of Fashion Designing. Students acquired the practical knowledge about weaving, dyeing, digital printing and screen-printing techniques and they also got acquainted with the latest brands and styles in fashion. •</p> <p>Eco Club organized an educational visit to Pushpa Gujral Science City, Kapurthala for its students to promote the environment protection campaign. During the visit, the students saw various parks in the Science City along with Dinosaur Park and 3D film. Mr. Akashdeep Singh, DEO of the Science City gave information to the students about reusing rain water and also elaborated the main causes of the environment changes. Students also took pledge to protect and preserve their environment.</p>
<p>Students Exposure and Excellence in Cultural Activities inside/ outside the College.</p>	<p>• Talent Hunt Competition was organised. On the 1st day, Off-Stage competitions like Rangoli, Poster Making, On the Spot Painting, Phulkari, Cartooning and Mehandi were conducted. On the 2nd day of the event, On-Stage competitions Elocution Poetical Recitation, Solo Song, Group Song, Group Dance, Solo Dance, Fancy Dress, Skit, Mono Acting and Choreography were organised. Total 173 students participated in these on- stage and off- stage competitions</p>

with great zeal and demonstrated their artistic skills enthusiastically. • The college won Zonal Youth Festival Champion Trophy for the 10th time in the session 2023 - 2024. Students got 1st positions in Western Vocal Solo, Classical Vocal Solo, Vaar Gayan, Ghazal, On the Spot Painting, Clay Modeling, Phulkari, Debate, Skit, Mime and Fancy Dress, 2nd position in Collage, On the Spot Photography, Group Song Indian, Group Shabad, Folk Song, Mimicry and 3rd position in Classical Instrumental Percussion, Cartooning, Installation and Mehendi. • To explore and nurture students' culinary, artistic and self-grooming skills, HKCian Day was celebrated in which students participated in varied competitions like Salad Making, Snack Making, Sweet dish, Hobby Display, Nail Art, Hair Style, Mehendi, Art and Craft and Gift packing. • Students of Department of Fashion Designing attended Workshops on 'Best Out of Waste and Science behind Textiles' held at Pushpa Gujral Science City, Kapurthala. • Neha, student of B.A.-6th Semester, performed a Voter Awareness Song during District level National Voter's Day organized by District Administration Kapurthala at Lyallpur Khalsa College Kapurthala. • 16 students performed patriotic song during Republic Day Celebrations held at Guru Nanak Stadium,

Kapurthala. • Students of the college won Overall Trophy in Two-Day Open Youth Festival organized by District Youth Services, Kapurthala held at Lyallpur Khalsa College, Kapurthala. Students won First position in Group Folk Song and Kavishri, Best Out of Waste, Cartooning, Pakhi Making, Collage Making, Clay Modelling, Poster Making, Poetical Recitation and Declamation, Second position in Phulkari, Pihri Making, Nala Making, Solo Folk Song and Fancy Dress. • Ms. Anchalpreet Kaur, student of B.C.A.- 2nd Semester participated and won third position in the State Level Declamation Competition organized by Nehru Yuva Kendra Sangathan, Punjab, Ministry of Youth Welfare and Sports Government of India held at Government College for Women, Ludhiana. She got an Appreciation Certificate and a prize amount of Rs. 25,000. • Students participated and presented Kavishri, Folk Song, Group Folk Dance and Group Folk Song during Heritage Festival organized by District Administration Kapurthala at Sainik School Kapurthala. • 19 students participated in different competitions during 'Brain Storm 2024: An Inter College Competition' held at KMV Jalandhar. • 8 students participated in Group Song at a State Level Yuva Utsav organised by Nehru Yuva Kendra Sangathan, Punjab and Chandigarh Zone at Kamla Lohia

S D College, Ludhiana • 6 students of the college participated in different competitions in an Inter College Competition 'Ecomania-2024: The Enthusiasm' organized by the P. G. Department of Economics of D. A. V. College at Jalandhar. Naaz of M.Com.- 2nd Semester and Vidhi of B.Sc.(IT) 6th semester secured the 1st position in the PPT competition and Pragna of B.C.A.- 6th Semester exhibited her oratory and reading skills and clinched the 3rd position in Paper Reading Competition. • Students grabbed the 2nd Runner-up Trophy by participating in various competitions in the 'Inter College Competition 'Quest-24' held at K.M.V College, Jalandhar. It is a matter of pride that Sukhmanmeet Kaur of B. A. -2nd Semester demonstrated her creative skills and secured first position in the Poster Making Competition. Jagroop Kaur of B. Com.- 6th Semester stood first in Photography. Kannan of and Jyoti, students of B. A. -4th Semester displayed their presentation skills brilliantly and both got second place in the Elocution and Rangoli Competition respectively. • Department of Economics organized an Inter-Class Economics Antakshari to increase the interest and conceptual knowledge of the students in a fun-filled way. Students of B.A., B.B.A & B.Com.- 2nd Semester

participated in the event enthusiastically. Team-A of Harpreet Kaur of B.A., Vaishnavi of B.B.A. and Kiranjit Kaur of B. Com. was declared the winning team.

Students Participation and Achievement in Sports Activities.

• College Basketball team participated in Inter college Tournament held at Guru Nanak Dev University, Amritsar and got 2nd position in the session 2023-2024. • Department of Physical Education commemorated Birth Anniversary of Hockey legend Major Dhyan Chand and National Sports Day by organising an Inter-Class Tug of War Competition. 7 teams comprising 70 students after famous Sportspersons from India participated enthusiastically. The Team 'Mary Kom' became the winner of the event, whereas Team 'P.V. Sandhu' got the Runner-up position. Students also took 'Fit India Fitness Pledge' to participate enthusiastically in fitness activities. 15-Day Yoga classes were held by the department. • Sports Day was celebrated. Arjuna Awardee, a legendary Basketball player, S. Sajjan Singh Cheema, S.S.P. Vigilance (Retd.) graced the occasion as the Chief Guest. Students enthralled everyone by exhibiting their physical agility in races like Sack Race, 100m Race, 200m Race, Chatti Race, Frog Race, Obstacle Race, 4x100m Relay Race, Three-Legged Race, Skipping and Marble Race. • To take care of the mental health

of the students, Wellness Day was observed by arranging health sessions on 'Mental Health and Well-being'. B.K.Neha, a Rajyoga Meditation Practitioner, presently working as a Marketing Manager at Bangalore based IT Company, the Resource person of this session, motivated young students to take due care of their physical and mental well-being for leading a healthy and stress-free life. • On the occasion of International Yoga Day, a yoga camp was organized to spread awareness among people to practise yoga for maintaining physical health and mental well-being in the fast-pacing life. Yoga instructor, Mrs. Ujala Kataria demonstrated Pranayama and various Yoga Asana. Pointing out the manifold benefits of yoga asanas, she said that we must imbibe Yoga in our daily routine for the physical well-being and to relieve mental stress. Yoga improves physical strength, mind coordination and flexibility.

To acquaint the students with the college rules, regulations, facilities, support services and code of conduct, Induction Programme and Students' Orientation- cum- Investiture Ceremony were organized.

• An Induction Program Know Your College was arranged for the First Year Students of all streams to acquaint the new entrants of the college about academic and co - academic facilities and support services available in the college. On this occasion, Shri Arun Kaushik, Co-ordinator of Youth Wing, North Zone of Brahma Kumaris delivered an enlightening talk to the

students to remain free from mental stress. Smt. Shaminder Kaur, Counselor, Drug Treatment Centre, Kapurthala discussed the ill effects of drugs while making the students aware about the serious problem of drug addiction. Dr. Kulwinder Kaur, Dr. Neetu Bhargava and Er. Sunali Sharma highlighted the diverse avenues of department of Languages, Commerce and CS & IT respectively. Further, Varinder Kaur from Social Sciences, Sarika Kanda, Convener, Skill based Subjects, Mukti from Physical Education elaborated the importance, relevance and job opportunities available for the aspirants in their respective subjects. Lt. (Dr.) Rajwinder Kaur explained the scope and opportunities of NCC. Dr. Amam Jyoti enlightened the students about NSS, Red Cross, Red Ribbon Club and all other societies, clubs and units working in the college and encouraged them to participate enthusiastically in the activities of these clubs, societies and units. Dr. Parmjit Kaur from Music department motivated students to participate in co - curricular activities and adventure camps. She also apprised students about Wellness Day being organised in the college. Dr. Ritu Gupta gave a brief overview of support services and code of conduct for the students. Ms. Sheela, College Librarian, told about the library & related facilities. Madam Principal,

Dr. Archana Garg informed the students that induction programme is organised every year to acquaint students with the scope and avenues of different academic, skill based and value added courses available in the college. She encouraged them to read the college prospectus thoroughly to follow the code of conduct and decorum regarding the uniform. She laid due stress on the Zero Tolerance Policy regarding Ragging and motivated them to set definite goals to succeed in life for their holistic development. •

Students' Orientation & Investiture Ceremony was held to introduce the newly elected Students' Council of the college. Pragna, student of B.C.A.- 5th Semester was elected as the Head Girl and Amandeep Kaur, student of B. Com. -5th Semester became the Vice Head Girl of the college.

Dr. Bhupinder Kaur and Dr. Anupam Sabharwal Sharma was elected as Staff Representatives of Students' Council. An Oath Ceremony for the newly elected Students' Council was also arranged in which Dr. Jasdeep Kaur made the members take the pledge to contribute their active services for the overall growth of the college. In Students' Orientation, Principal, Dr. Archana Garg elaborated the importance of reading Prospectus of the college to know about the code of conduct, motto of the year and other

significant rules chalked for the students during their stay in the college. Madam Principal also enthused them to participate in co-curricular activities for their holistic development. Links with Alumni Association were strengthened.

- Alumni Association conducted a meeting of the office bearers to discuss plans and activities for improving the overall functioning of the college. An overview of the college activities organized after the previous meeting was shown through a Power Point Presentation. Alumnae shared their ideas regarding twinning programmes, students exchange program, incubation center and entrepreneurial programme for the betterment of the college.
- Under the Connect Programme, HKCian- The Alumnae Association organized a Guest Lecture on 'Empower Your Mind and Navigate Your Life With Purpose'. Ms. Ruby Walia, a proud alumna of the college, an eminent Beauty Expert, Cosmetologist, Certified Yoga and Life Skills Trainer from U.S.A. emphasized the importance of the positive thinking, self-discipline and role of Yoga and meditation to lead a stress-free and successful life. She encouraged students to have a purpose in life and self- control. She also gave useful tips for the bridal makeup to the students of Cosmetology.
- An Alumni Meet -2023 was organized by HKCian Alumnae Association. Dr. Monica Aggarwal, President of

the Alumni Association and the Convener of the function delivered the welcome address. Mellifluous Sitar playing by Mrs. Laxmi Prabha, recitation of poem 'Ros' by Ms. Amanpreet Kaur, dance performance by Ms. Amanpreet Kaur, an energetic song by Mrs. Santosh Basra and Antakshari performance by Alumnae added the endearing spark to the show. Many eminent alumnae of the college paid their heartfelt gratitude to their Alma Mater through their video messages. The highlight of the program was 'Alumni Modeling Competition' in which Alumnae took part enthusiastically. Ms. Neha of the college has been bestowed with the Award of Best Singer of the year. • In this session, HKCian - The Alumni Association has decided to honour excellent achiever from the college in the fields of Sports and Music every year. In this session, Amanpreet Kaur and Neha, were honoured with the best Athlete and the Best Singer on the occasion of Annual Sports Day and International Women's Day respectively.

To enhance the teaching-learning process, Faculty Development Programmes were organized.

• A seminar on 'Health and Happiness' was arranged for the teaching and non-teaching staff by Staff. Mrs. Goldi Gupta, faculty, Art of Living, Yoga trainer and a Wellness Coach from Kapurthala enlightened the staff about the mind-body connection which goes deeper than many people realize, and a troubled mind can contribute to

health problems which further hinder our performance at work place and affects the personal life. • Two Faculty Development Sessions were organized by the Staff Academy in which Er. Sunali Sharma, Head and Er. Inderjit Kaur Bal, Assistant Professor from the P.G. Department of Computer Science and I.T. shared their learning experience of Seven Day National FDP on 'Innovative and Quality Teaching and Learning in HEIs'. • In the first session of the FDP, Er. Sunali Sharma elaborated the importance of adopting innovative pedagogical teaching and learning methods to engage the students in the learning process. She said that the students' learning outcome can be improved as well as assessed through latest learning software and Apps. • In the 2nd Session of the FDP, Er. Inderjit Kaur Bal discoursed on the 'Quality Teaching and Learning in HEI's' through different teaching platforms and Apps, the Learning Management Systems(LMS), Collaboration Tools, the screen recording and Animation tools. • Dr. S. N. Suresh, Vice Principal and Director, IQAC from Rathinam College of Arts and Science, Echanari Coimbatore chaired the Webinar organized by the Staff Academy on 'Pedagogical Approaches' held to provide an insight into the latest and the best teaching approaches so that the teachers can tailor their

lesson to suit the diverse needs of the young learners in the present scenario. • A Seminar on 'How to Make Teaching Learning Effective' was organized by the Internal Quality Assurance Cell for its teachers. Mrs. Minoo Aggarwal, Regional Officer, South Zone, D.A.V Institutions, the Resource person enlightened the staff about the prime aim of teaching, that is, to ensure learning and to promote students' engagement. • A Faculty Development Program was organized by the Staff Academy. In the first technical session, Dr. Sanjeev Dawar, Officiating Principal, R. K. Arya College, Nawanshaher discoursed on the topic of 'Ethics in Teaching Profession' and underlined the importance of ethics in the teaching profession like truthfulness, honesty and passion for teaching to engage students in learning process. In the second technical session, Dr. Kunwar Rajeev, Associate Professor and Head, Department of Physics, D. A. V. College, Kapurthala shared his views on the topic, 'Mind and Memory Skills'. He demonstrated techniques to improve memory skills with concentration and meditation for both teachers and the students.

An ICSSR Sponsored National Seminar was organized to promote research culture.

• An ICSSR Sponsored National Seminar on 'Green and Sustainable Entrepreneurship in Commerce' was organized by P. G. Department of Commerce and Management. Mr. Tushar Jain,

C.E.O, Basant Auto Tech, LLP graced the Inaugural Session as the Chief Guest. Dr. B. B. Singla, Associate Professor, School of Management Studies, Punjabi University, Patiala chaired the first Technical Session and, in this session, participants presented their papers on the sub- theme, 'Sustainability in Marketing Practices and Research'. Dr. Vikasdeep, Faculty, University School of Business Studies, Punjabi University, Gurukashi Campus, Talwandi Sabo, Bathinda chaired the Technical Session -II in which sub themes related to 'Sustainable Finance and Investment' were elaborated. Mr. Atul Sud, Company Secretary and Compliance Officer, Mrs. Bector Food Specialities Limited graced as the Chief Guest of the Valedictory Session which was chaired by Dr. Khushdeep Dharni, Professor, Department of Business Management, Punjabi Agriculture University, Ludhiana. In two technical sessions, 32 paper presenters from the diverse fields participated.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Managing Committee	Nil

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023-24	29/02/2024
15. Multidisciplinary / interdisciplinary	
<p>The college offers a diverse range of interdisciplinary courses, providing students with a unique learning experience. The Computer Science course, for instance, is integrated into various programs such as Fashion Designing, BBA, B.Com, M.Com and M.Sc. (Fashion Designing). Similarly, the Research Methodology and Statistics course is being taught in most postgraduate programs, like M. Com., M.Sc.(Fashion Designing). The Personality Development course is also offered as part of the Beauty and Wellness program. All students participate in the Entrepreneurship Development Programme, which provides hands-on experience and practical knowledge. To enhance faculty and staff's academic and skill development, the institution conducts regular Faculty Development Programs (FDPs), webinars, and workshops on interdisciplinary topics. Furthermore, students can enroll in short-term, skill-based programs at both undergraduate and postgraduate levels, which can be taken concurrently with their regular courses. The college has established partnerships with Tally consultants, Bajaj FinServ, and Jagat Guru Nanak Dev Punjab State Open University to offer short-term professional and skill-based courses, thereby expanding students' employability prospects. Students can also benefit from enrolling in value-added courses offered by various departments, including English, Computer Science, Commerce, Fashion Designing, Home Science, and Cosmetology.</p>	
16. Academic bank of credits (ABC):	
<p>The affiliated university has started registration under the ABC program from the session 2023-2024. Our college has also adopted this system, following the prescribed processes and guidelines of the university. ABC IDs of the students have been created and the university has shifted to a credit based grading system as per NEP 2020.</p>	
17. Skill development:	
<p>At Hindu Kanya College, we take pride in offering an extensive range of skill-based programs at both undergraduate and postgraduate levels. These programs provide students with hands-on experience and practical knowledge, essential for success in</p>	

today's competitive job market. Our short-term certificate and value-added courses include: - Certificate Course in Graphic Designing using Photoshop - Certificate Course in VB 6.0 - Certificate Course in Makeup - Certificate Course in Nail Art - Certificate Course in Tally Prime - Certificate Course in Banking, Finance, and Insurance (in collaboration with Bajaj Finserv) - Certificate Course in Accounting and Taxation - Certificate Course in Office Automation and E-Governance - Certificate Course in Food Processing and Preservation - Certificate Course in GST - Certificate Course in Creative Writing & Content Development - Certificate Course in Beauty and Wellness - Certificate Course in Fashion Designing Beyond these courses, we foster entrepreneurship and skill development through our innovative "Earn While You Learn" program. This initiative includes the Entrepreneurship Development Programme, Mehndi and Nail Art stalls. By providing these opportunities, we empower students and budding entrepreneurs to develop their skills, creativity, and entrepreneurial spirit.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Moral, ethical, and Indian values are instilled through various initiatives, including havan yajnas, the recitation of Shri Sukhmani Sahib, cultural programs, and special talks by distinguished guests. From this session, the college started a Certificate Course in Adarsh Jeeven Padhti to connect students with Indian Knowledge System. To promote Indian languages, the college celebrates "Hindi Divas" and International Mother Tongue Day, highlighting the importance of Hindi and Punjabi. The Department of Social Sciences educates students about India's rich cultural heritage through its curriculum and by visiting different historical places and museums (<https://www.hindukanyacollege.com/activities/-educational-tour->) that highlight India as a trove of culture developed over thousands of years and manifested in the form of arts, works of literature, customs, traditions, artefacts, heritage sites, and many more. The Department of Music connects students with Indian culture and heritage through various ragas, regional folk songs, and dances. By participating in these programs at the college and university levels, students deepen their understanding of their rich Indian roots. To promote ancient practices, the college arranges special yoga sessions, observes International Yoga Day, and celebrates Wellness Days. Additionally, the college marks special national and international days to keep students informed about Indian knowledge and culture. The college library houses a

vast collection of books on Indian history, prominent religious sites, Vedas, Upanishads, and other scriptures. Students can access biographies of notable Indian scholars, broadening their knowledge and awareness of cultural diversity and social issues. Daily activities, such as reciting prayers, the national anthem, and participating in havans, help students remain grounded in the rich value system. Celebrations of festivals like Teej, Diwali, Lohri, Makar Sankranti and Basant Panchmi foster mutual respect and appreciation for the diverse cultures within the community.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) emphasizes clear expectations for student knowledge and skills. Our institute has meticulously developed Program Outcomes (POs) and Course Outcomes (COs) for each course, available on the college website. This transparency ensures students understand the scope and outcomes of their courses. The institution fosters OBE by integrating theoretical knowledge with practical, real-world exposure. We prioritize providing students with sound academic credentials, respectable skills, and transformative learning experiences. This empowers students to become independent, enlightened, and empowered individuals, equipped to make their mark in society. Our college has established a robust system of continuous evaluation and internal assessment to monitor student progress effectively. This system enables faculty to tailor instructional approaches, supporting slow learners and guiding advanced learners to excel. Through ongoing monitoring and assessment, we ensure attainment of program outcomes and learning outcomes, equipping students with the necessary expertise, knowledge, skills, and capabilities for personal and professional growth.

20.Distance education/online education:

The institution does not offer distance education programs through its affiliating university. Instead, it promotes a blended mode of education, where teachers continually update their pedagogies to meet contemporary demands. To provide additional benefits, the college has collaborated with Tally consultants, Bajaj FinServ, and Jagat Guru Nanak Dev Punjab State Open University, Patiala. These partnerships enable students to access professional and dual benefits from distance/online programs, supplementing their regular courses. - Certificate Course in Accounting and Taxation - Certificate Course in GST Filing - Certificate Course in Office Automation and E-Governance - Certificate Course in Food Processing and Preservation - Certificate Course in Creative Writing & Content Development -

Certificate Course in Tally Prime - Certificate Course in Banking, Finance, and Insurance (in collaboration with Bajaj Finserv)

Extended Profile

1. Programme

1.1 443

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 582

Number of students during the year

File Description	Documents
Data Template	View File

2.2 420

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 215

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3. Academic

3.1 35

Number of full time teachers during the year

File Description	Documents
Data Template	View File
3.2	35
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	46
Total number of Classrooms and Seminar halls	
4.2	59.35
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	101
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute employs a meticulous approach to planning and implementing the curriculum prescribed by the affiliating university. To ensure seamless academic operations, the workload of each department is assessed prior to the academic session, facilitating timely recruitment. The Time Table committee creates and displays comprehensive schedules, delineating class-wise and subject-wise timetables.

To facilitate effective curriculum planning, the institute prepares semester-wise unitization of the syllabus, which is uploaded on the college website (<https://www.hindukanyacollege.com/unitization>) and shared with students in PDF format at the time of admission. This enables students to familiarize themselves with the syllabus before the

session commences. Hard copies of the syllabi are also available in the library. Department heads maintain records of unitization and ensure its implementation, submitting monthly syllabus completion reports to the Principal for evaluation.

Teachers maintain teaching plan diaries and are encouraged to employ innovative and participatory teaching methodologies, including flipped classrooms, PPTs, role-plays, projects, and assignments, to deliver lectures effectively and complete the syllabus within the stipulated timeframe. The institute conducts hands-on skill-based programs to reinforce the practical and applied aspects of the curriculum. The college library provides updated study materials, current magazines, and journals to cater to the diverse needs of students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hindukanyacollege.com/unitization

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution develops a comprehensive academic planner through a collaborative effort between the Advisory body, Heads of Departments, and the Principal, taking into account the academic calendar of the affiliating university. This planner is published in the college prospectus and displayed on the college website, outlining the academic plan for the entire session, including teaching days, co-academic activities, pre-semester examinations, and vacation schedules.

All departments meticulously plan their curriculum to facilitate continuous and consistent assessment of students' performance through class tests, seminars, quizzes, and pre-semester examinations. For pre-semester examinations, teachers are instructed to cover a minimum of 90% of the syllabus, and question papers are set in accordance with the university pattern. In practical subjects, student performance is evaluated based on their practical work and attendance.

To assess internal evaluation in practical subjects, policies are formulated through a collaborative effort between the Principal,

Registrar, house examination committee, and concerned teachers. This comprehensive approach enables students to identify their academic strengths and weaknesses, preparing them for the final semester examinations. By adopting a broad-spectrum approach, the institution ensures a thorough evaluation of students' academic progress.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.hindukanyacollege.com/academic_calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

228

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

228

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College integrates issues of gender sensitization, environmental protection, sustainability, and professional ethics

into its curriculum and co-curricular activities, organized by various clubs, units, and associations. Through subjects like Commerce, Sociology, and Public Administration, students are instilled with professional ethics, including organizational behavior, business ethics, and good governance. The Political Science curriculum incorporates concepts of equality, liberty, social change, social justice, and human rights. Languages like Hindi, English, and Punjabi are used to teach human values. Students are sensitized to environmental concerns, such as water pollution, energy wastage, and single-use plastics, through Economics, Environment Studies, and awareness activities organized by the Nature Eco Club, NSS Units, NCC, and Extension Activities Committee. The college maintains the Herbal Garden to promote awareness about the importance of herbs and medicinal plants. Additionally, the installation of solar panels on campus raises awareness about environmental concerns, demonstrating the college's commitment to sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

50

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.hindukanyacollege.com/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2850

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

273

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teachers continually assess students' performance and devise strategies to enhance the learning experience for both advanced and slow learners. To evaluate academic performance, various assessments are conducted, including group discussions, quiz competitions, assignments, class tests, and pre-semester examinations. Advanced learners are encouraged to explore beyond their text books, utilize reference books to create comprehensive notes. These students also have access to library books for the entire session, and meritorious students receive financial assistance through fee concessions and scholarships. To support slow learners, instructors focus on sure-shot questions frequently asked in university examinations. These students also have access to question banks, and regular class tests are administered to identify and bridge learning gaps, ultimately enhancing their understanding and performance. By implementing these measures, the institution fosters an inclusive learning environment, catering to the diverse needs of its students and promoting academic excellence.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
582	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution employs student-centric teaching methods, prioritizing students' interests and needs. Experiential learning is seamlessly integrated through field trips, excursions, guest lectures, projects, seminars, and workshops. To foster engagement with theoretical concepts, students participate in practical activities, promoting learning through hands-on experience. The Department of Commerce's Entrepreneurial Development Programme exemplifies this approach, enabling students to explore, interact, and learn through group projects, such as setting up food stalls, to develop entrepreneurial skills. Participatory learning is encouraged through group discussions, role-plays, subject-based quizzes, and flipped classrooms, allowing students to acquire knowledge, skills, and a deeper understanding of their subjects. Problem-solving activities, such as programming projects, written assignments, and end-of-chapter problems, facilitate a deeper grasp of concepts, while promoting critical thinking, problem-solving, and analytical skills. Furthermore, project-based learning in select courses empowers students to apply theoretical concepts to real-world problems, reflecting on outcomes and solidifying their understanding. By adopting this multifaceted approach, the institution provides students with a comprehensive and engaging learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college boasts state-of-the-art infrastructure, including smart rooms, projector-enabled classrooms, a conference hall, and an auditorium, designed to stimulate students' curiosity and engagement. To facilitate interactive learning, instructors leverage online tools for objective assessments and share lecture recordings, particularly benefiting students involved in co-curricular activities. Teachers employ innovative methods, such as presentations, Google-form-based quizzes, video lectures, and multimedia-rich PDF files, to create engaging and effective

lessons. Google Classroom is utilized for lectures, tests, and disseminating teaching materials, enhancing the learning experience. The English Department, for instance, screens film adaptations of prescribed novels and plays, providing a unique learning perspective. Various departments organize webinars, workshops, and guest lectures on cutting-edge topics, utilizing ICT-supported platforms to foster effective teaching and learning. Furthermore, the college library offers access to INFLIBNET, enabling staff and students to explore e-journals, e-books, and e-articles, thereby facilitating research, learning, and academic pursuits. By integrating technology and innovative teaching methods, the college creates a dynamic and supportive learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.hindukanyacollege.com/infrastructure

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adheres to a structured and transparent internal assessment system, aligned with the affiliating university's guidelines, to evaluate students' knowledge, subject comprehension, and overall performance. Internal assessments are conducted through various means, including class tests, assignments, projects, Google forms, question-answer sessions, and practical evaluations. The House Examination Committee oversees the conduct and evaluation of internal examinations, ensuring a systematic and unbiased process. Pre-Semester Examinations are held twice a year, prior to the University Examination, to gauge students' preparedness. The college also has a well-defined mechanism for addressing evaluation-related grievances through the college portal. Teachers provide constructive feedback to students, highlighting areas of improvement and strengths. In accordance with university provisions, the Principal, Registrar, and department heads establish objective criteria for internal assessments, considering factors like attendance, class performance, and practical work. This information is shared with students, ensuring transparency throughout the process. Department heads ensure that assessments are free from favoritism and bias, with teachers maintaining records of student performance and informing parents accordingly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The House Examination Committee conducts examinations with utmost transparency and addresses student grievances through the college portal. Each student receives a unique login ID and password at admission, granting access to student facilities, including examination results. If a student disputes their scores, they can submit a grievance within three days of result publication. Upon submission, a token number is generated, and the student must submit their answer sheet to the examination clerk with the token number. The Registrar collects the sheets, evaluates the grievances, and takes necessary action, which may include re-evaluation by another teacher. Grievances are resolved within three working days, and students are informed personally by the House Examination Committee and through revised results on the portal. If a student remains unsatisfied, they can escalate their

concern to the Principal for resolution. This systematic process ensures fairness, transparency, and prompt resolution of examination-related grievances, upholding the college's commitment to student satisfaction and academic excellence.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.hindukanyacollege.com/studentgrievancesform

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution's Programme Outcomes (POs) and Course Outcomes (COs) for all programs are aligned with the affiliating university's requirements. The POs for various courses under the Arts, Commerce, and Computer Science & IT faculties are readily available on the college website ((link unavailable)) for stakeholders' reference. Additionally, COs and POs are communicated to students through the College Prospectus and display boards. During the Induction Programme for new students, they are informed about course outcomes and guided to select subjects based on their interests and potential. Teachers regularly update students on the latest subject trends and motivate them to enhance their knowledge. Expert talks are also organized to inform students about market expectations for various subjects, enabling them to make informed choices. This comprehensive approach ensures students are well-informed and equipped to achieve their academic goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.hindukanyacollege.com/program-outcome
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution regularly evaluates program and course outcomes through a multifaceted approach, assessing student performance through direct and indirect methods. Direct evaluation involves university examinations, terminal exams, assignments, practicals, and project assessments. To foster engagement, students are encouraged to participate in seminars, workshops, quizzes, and group discussions. Faculty members track subject-specific projects, ensuring students attain program outcomes. Indirect evaluation methods include feedback from stakeholders, such as examiners, alumnae, and students, gathered through surveys, suggestions, and co-curricular activity assessments. Students enrolled in add-on and certificate courses are evaluated by teachers. To enhance employability, the institution arranges interactions with industry experts and professionals, providing students with market insights and guidance. The Placement Cell facilitates these interaction, ensuring students are well-prepared for their future careers. By adopting this comprehensive evaluation framework, the institution ensures that students achieve the desired program outcomes, equipping them for success in their chosen fields.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

213

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.hindukanyacollege.com/feedback>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college consistently engages in extension activities to instill social responsibility and awareness of societal issues among students, encouraging their participation in community-focused initiatives. The NSS units observed World Environment Day by distributing diverse saplings adapted to the local ecosystem, promoting environmental conservation. Additionally, the NSS units commemorated National Unity Day to reinforce dedication to preserving national unity, integrity, and security. The NCC unit, meanwhile, organized a cleanliness drive at the Kanjali Wetland in Kapurthala, underscoring the college's commitment to environmental stewardship.

File Description	Documents
Paste link for additional information	https://www.hindukanyacollege.com/collegeactivities
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1331

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute, spanning 2.5 acres near Shalimar Bagh, offers a serene and pollution-free learning environment. The campus features 46 spacious classrooms, facilitating effective teaching and learning. Infrastructure highlights include five hi-tech computer labs, labs for Home Science, Fashion Designing, Music, and Cosmetology, as well as an IQAC room. Dedicated rooms for departments like English, Punjabi, and Commerce ensure focused learning. The college boasts separate libraries for Commerce and Computer Science, equipped with internet-connected desktops. Two smart rooms with audio-visual aids and projectors enable interactive learning, while the updated library provides access to e-resources and N-LIST. An archive section and reading room offer ample study space. Additional facilities include a conference hall, gymnasium, and multi-purpose hall with a canteen and common room. The administrative block is fully computerized, with a visitor's lobby and management room. A secure, double-storey girls' hostel is also available. Safety features include 70 CCTV cameras and fire extinguishers. With its comprehensive infrastructure, the college provides an ideal environment for academic growth and development, supporting students' overall learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.hindukanyacollege.com/infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College offers a vibrant platform for students to engage in cultural activities, indoor games, and fitness pursuits. Although outdoor games are conducted at public grounds due to space constraints, students enthusiastically participate in district, college, and university-level sports competitions, coordinated with district sports authorities. The college has organized various events, including an inter-class tug of war, badminton, and inter-college basketball tournaments, as well as an annual sports day on February 02, 2024, featuring diverse events. The college gymnasium is well-equipped with fitness machines and exercise tools, and exceptional sports students receive special incentives, such as fee concessions, free mess, and hostel facilities. A spacious multipurpose hall, Madalsa Bhawan, accompanied by a green room, hosts cultural events that showcase students' talents in dance, drama, singing, skits, plays, and mime. Music rooms with an array of instruments facilitate student participation in cultural events at the college, inter-college, and zonal youth festival levels. The institution also features a fully air-conditioned, ICT-enabled conference hall, utilized for seminars, conferences, and workshops that complement the teaching and learning process. Furthermore, the college observes 'Wellness Day' every Friday, aiming to instill positivity among students and teachers, thereby promoting a holistic educational experience. By providing these opportunities, the college fosters a dynamic and supportive environment that encourages students to explore their interests, develop their skills, and achieve their full potential.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.hindukanyacollege.com/infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.16

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College's library has been utilizing an Integrated Library Management System Software, "Campus Analyzer," since 2013, developed by Contemporary Software Services Pvt. Ltd., Mohali. This partially automated software, with an upgraded version 3.5, streamlines daily library operations, including membership, accessioning, circulation, OPAC, and report maintenance. Students

and teachers are automatically enrolled as members upon admission and data creation in the salary module, respectively. Accessioning is simplified, as new book entries capture relevant information, such as title, author, edition, and publisher. The software allows library staff to modify records, adding or removing subjects and languages. The librarian sets book issuance limits, and users can conduct advanced searches using OPAC, filtering by author, title, or accession number. The ILMS software generates updated reports, including subject-wise lists, issue registers, and write-off lists. All transactions, such as book issuance, renewal, overuse, and return, are recorded, and reports can be generated. The software enables library staff to track book status and maintain a comprehensive user database, increasing efficiency and saving time. By leveraging this technology, the college library has optimized its operations, providing a more effective and organized system for managing its resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.hindukanyacollege.com/infrastructure

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.95513

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

69

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution prioritizes updating its IT infrastructure to meet emerging needs, ensuring timely procurement of new equipment to support day-to-day operations. Recently, the college management room was equipped with an LCD projector to promote ICT-enabled learning among faculty and students. The IT department provides cutting-edge technology, regularly updating ICT facilities to maintain efficient operations. Periodic checks and testing of IT-related equipment are also conducted. The Computer Science department monitors software requirements across departments, offering requisite support. In-house maintenance and uploading of the college portal are performed, with new modules added to enhance user-friendliness and informative. The college website is mobile-friendly, and a 50MB Lease Line subscription provides seamless internet connectivity to labs, offices, seminar rooms, and departments. The campus is Wi-Fi enabled, with JIO installing access points for free, limited connectivity. Additionally, Wi-Fi routers have been installed in computer labs, the college office, and the principal's office, ensuring comprehensive connectivity. By investing in modern IT infrastructure, the college fosters a technology-rich environment, supporting faculty and students in

their academic pursuits and promoting innovative learning experiences. This commitment to IT development enables the college to stay abreast of technological advancements, enhancing its overall educational offerings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

114

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.83

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college management has established a comprehensive policy to update and maintain the institution's physical, academic, and support facilities. This policy involves a meticulous process, including permission from management, inviting quotations, verifying prices, and assessing the quality of items. The Library Committee monitors the update of the library stock to ensure it remains relevant and up-to-date. Departmental libraries cater to the subject-specific needs of students, providing access to specialized resources and materials. The labs of various departments are maintained properly through annual stock checks, ensuring equipment and resources are in good working condition. A comprehensive report is compiled annually, detailing the repair plan, writing off, and purchase of new items. The college prioritizes the regular maintenance of its infrastructure, including electrical equipment, water coolers, classrooms, corridors, canteen, common room, lawns, transportation, and a first-aid room. The caretaker and support staff ensure these facilities are properly maintained, and any issues or complaints are promptly addressed. In the IT department, the coordinator checks the requirements, utilization, and maintenance of resources. The college has hired hardware and software technicians to ensure the smooth functioning of ICT equipment. The maintenance of sports facilities is entrusted to a designated Sports incharge, who ensures these facilities are well-maintained and readily available for student use.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

45

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

74

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.hindukanyacollege.com/collegeactivities
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

126

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

126

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

69

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

22

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college promotes a decentralized and democratic system by engaging students in various administrative, co-curricular, and extracurricular activities. The Students Council, a democratically elected body comprising the head girl, vice-head girls, and class representatives, serves as a vital link between students and higher authorities, facilitating communication and decision-making. Members of the Student Council are selected based on criteria such as academic achievements, communication abilities, participation in extracurricular activities, and election process. Additionally, the Student Welfare Committee, consisting of class

prefects from each class, operates under the supervision of staff representatives elected by the Students Council, catering to student welfare. Students are also actively involved in departmental associations, clubs, units, and societies, holding leadership positions or serving as members, and help organize events like talent hunts, inter-college competitions, and student fests. Furthermore, students collaborate with college clubs, including the Nature Eco Club, NSS, NCC, Youth Service Club, Red Cross, and Red Ribbon Club, to carry out extension activities, allowing them to participate in planning and execution, and fostering a sense of responsibility and leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registered Alumnae Association, established within the college, serves the purpose of maintaining continuous and strong connections between the alumnae and the institution and functions

effectively to ensure alumnae's active engagement with the college's activities. A meeting of the office bearers of HKCian—the Alumni Association was conducted on 22nd July 2023 to apprise its members about the ongoing college activities and to have their suggestions for the betterment of the college. The association contributes significantly to the development of the institution through financial and other non-financial means, with notable examples including Dr. Monica Aggarwal, the President of the association, and Ms. Ruby Walia, a USA-based alumnae of the college, who contributes every year to help needy students. On 21st November 2023, under the Connect Programme, HKCian- The Alumnae Association organized a Guest Lecture on 'Empower Your Mind and Navigate Your Life With Purpose'. Ms. Ruby Walia, a proud alumna of the college emphasized the importance of positive thinking, self-discipline, and role of Yoga and meditation in leading a stress-free and successful life. In this session, HKCian—The Alumni Association started a new practice to felicitate the best Athlete and the best singer of the session. In this session, Amanpreet Kaur and Neha, were honoured as the best Athlete and the best Singer by the association on the occasion of Annual Sports Day and International Women's Day respectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution The institution is deeply committed to promoting women's education, empowering them to become self-sufficient, responsible, and compassionate global

citizens, in alignment with the college's vision and mission. Effective governance, characterized by a democratic and participatory approach, involves all stakeholders in decision-making processes. The Governing Body delegates authority to the President and Principal, who formulate and implement institutional policies in collaboration with the advisory body, departmental heads, committee conveners, and staff representatives. The advisory body ensures teacher representation in decision-making related to academic and co-academic matters. Teachers play a vital role in leading various clubs and units, such as NSS, NCC, Nature Eco Club, Red Cross, Red Ribbon Club, and Youth Service Club. Decisions on various aspects are made by the Internal Quality Assurance Cell (IQAC) and other committees. All stakeholders are consulted during policy formulation. The democratic decision-making process and its implementation form the backbone of the college's effective functioning. An environment of equity and democracy is fostered to conduct college affairs smoothly and satisfactorily.

File Description	Documents
Paste link for additional information	https://www.hindukanyacollege.com/about-us
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management. The college's top management level is headed by the President, who oversees various functions with the assistance of office bearers and sub-committees of the Management Committee. The Principal formulates policies to achieve the college's vision and mission in collaboration with Department Heads and other subcommittees. An advisory body provides valuable suggestions to the Principal during policy-making. Academic responsibilities are distributed fairly among staff members through various committees. The Managing Committee includes two faculty members as Staff Representatives to ensure teachers' perspectives. The Staff Secretary acts as a liaison between the Principal and staff members, facilitating communication. The Staff Welfare Committee comprises office bearers from the Management Committee, teaching staff, and non-teaching staff, promoting staff well-being. Each class has a Class Prefect who participates in meetings with the

Management through the Student Welfare Committee. At the student level, a Student Council headed by the Head Girl and Vice Head Girl comprises Class Representatives from each class. The office is headed by the Office Superintendent, assisted by clerks with assigned duties, ensuring smooth administrative operations. The duties and responsibilities of each position are clearly displayed outside the office for students' convenience.

File Description	Documents
Paste link for additional information	https://www.hindukanyacollege.com/files/ugd/0f261e_de22f20b005c4f3d8e43ca1afc1f86b.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has prepared the perspective plan keeping in mind the action plan chalked by the IQAC and has implemented it effectively to achieve its objectives.

1. To enrich students' vocational prospects and provide experiential learning, two Certificate Courses were designed and introduced to make students market-ready and increase their employability.
2. A Certificate Course in Adarsh Jivan Paddhti was introduced to promote Indian moral values to align with the Indian Knowledge System.
3. To develop linkages with the industry and to provide practical training to help the students to be self-employed, three MOUs were signed.
4. World Entrepreneurial Day was arranged to provide a platform to the young and budding women entrepreneurs from the college, Alumnae and entrepreneurs from the city to display their products and exhibit their entrepreneurial skills.
5. An ICSSR Sponsored National Seminar on 'Green and Sustainable Entrepreneurship in Commerce' was organized by P. G. Department of Commerce and Management.
6. Faculty Development Programmes were organized for the professional growth of the staff.
7. Links with the Alumni were strengthened by involving them in college activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. The college adheres to recruitment, service, and promotion rules set by the UGC, DPI (Colleges) Punjab State Government, and GNDU, Amritsar. Leave rules are followed as per the affiliating university, state government, and college management. The college's organizational structure includes: Management Committee, Vision and Advisory Committee, Principal, Teaching staff, Non-teaching staff and students. The 25-member Governing Body is the highest decision-making authority. The 10-member Vision and Advisory Committee provides academic direction. At the institutional level, the Principal oversees administration with assistance from departmental heads, the IQAC, and the advisory body. The Principal keeps the Management informed about activities and financial requirements. Departmental Heads work with faculty members to monitor academic and co-curricular activities. Student office bearers, guided by teacher-in-charges, manage subject-based societies and clubs. The Principal forms committees for academic, administrative, sports, and extension activities, each headed by a convener or in-charge. Committee conveners follow established rules and regulations to perform their duties.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.hindukanyacollege.com/_files/ugd/0f261e_de22f20b005c4f3d8e43caalafc1f86b.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Welfare measures for Staff are as under:

Teaching Staff

- 50% fee concession is given to the wards of teachers.
- Registration amount upto Rs. 2000/ and AC bus and 2nd AC train fare is provided to the members for attending and presenting papers in seminars and conferences.
- Provision of study leave with full pay.
- Duty leaves are given to staff for attending and presenting papers at seminars in other colleges.
- Free transportation facility Permissible Leaves

Non-Teaching Staff

- A 50% fee concession is given to the wards of non-teaching staff members.
- Provision of study leave with full pay.
- Loan facility without interest (For Class IV staff)
- Free transportation facility
- Permissible Leaves

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college evaluates the performance of teaching and non-teaching staff through the Annual Confidential Report (ACR), submitted annually. This assessment enables staff to improve their overall functioning. The ACRs serve as a basis for promotions and

upgradations. Faculty performance is assessed based on teaching, academic performance, contributions to co-curricular and extension activities, college administration, professional development, publications, and participation in seminars, workshops, and Faculty Development Programs (FDPs). Departmental Heads, directed by the Principal, evaluate and grade teachers' performance through monthly reports submitted by teachers. To gather student feedback, the college conducts a Student Satisfaction Survey. Analysis of faculty feedback from various stakeholders is also considered to address any lapses in performance. In cases of underperformance, the Principal conducts counseling sessions with the concerned staff member, urging them to improve. The performance of non-teaching staff is evaluated based on their efficiency in addressing student queries, cordiality, and overall helpfulness. Informal feedback from students is also collected regarding their satisfaction with the services provided by employees. The Principal receives feedback directly through personal interactions, suggestions, and the grievance portal on the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college undergoes regular internal and external financial audits conducted by internal and external agencies. The Managing Committee has appointed a Chartered Accountant to audit all account books annually. Additionally, the Chartered Accountant verifies and signs Utilisation Certificates, which are submitted to grant-allocating bodies. The accountant ensures meticulous care to prevent any financial irregularities or misappropriations. Audit objections identified by the Chartered Accountant are discussed and rectified in consultation with the Principal and Office Superintendent before finalizing the annual accounts. These accounts are then presented, discussed, and approved in meetings of the Managing Committee and General Body. Government agencies also conduct external audits to verify the proper utilization of grants (development, seminar, salary, etc.) allocated to the

college. The purpose of these external audits is to ensure that grants are utilized for their intended purposes. External agencies thoroughly examine related account books and provide written audit objections, if any, which are addressed in a timely manner. The institution ensures transparency and fairness in its financial accounts to prevent misappropriations and irregularities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

902000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The prominent sources of funds are from:-

- Students' fee (tuition, college, transportation etc)
- Donations from Philanthropists, Ministers and NRI's visiting college

Proper utilisation of financial resources is planned at the beginning of every year in the meeting of the financial committee of the Management Committee. The following are the main expenses of the college:-

- Salaries
- Infrastructure and Maintenance

- Cultural and Co-curricular activities
- Promotional activities
- Administrative expenses

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

For the overall quality enhancement, IQAC initiated various quality assurance strategies.

- To enrich students' vocational prospects and provide experiential learning, two Six Monthly Courses namely Certificate Course in Beauty and Wellness and Certificate Course in Fashion Designing were designed and introduced.
- World Entrepreneurial Day was arranged to provide a platform to the young and budding women entrepreneurs from the college, Alumnae and entrepreneurs from the city to display their products and exhibit their entrepreneurial skills.
- An ICSSR Sponsored National Seminar on 'Green and Sustainable Entrepreneurship in Commerce' was organized by P. G. Department of Commerce and Management.
- Three MOUs were signed with Sui Dhaga Boutique, Kapurthala, Naaz Boutique, Kapurthala and Parmeshwari Silk Mills Ltd. Ludhiana to provide practical exposure and hands-on training to students of Fashion Designing, needed to thrive in today 's competitive job market.
- A Certificate Course in Adarsh Jivan Paddhti was introduced to promote Indian moral values to align with the Indian Knowledge System.
- The faculty members were encouraged to participate in orientation courses, refresher courses, workshops, seminars and conferences. They are also motivated to engage in quality research work.
- Capacity-building and Capability enhancement Faculty Development Programmes were arranged for faculty to make teaching learning more effective.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities The Internal Quality Assurance Cell (IQAC) strives to maintain quality standards by periodically reviewing teaching and learning methodologies, pedagogical approaches, and learning outcomes. This is achieved through the following practices: 1. Feedback from stakeholders, including students and alumnae, is solicited to enhance teaching-learning outcomes. Student feedback is regularly collected to assess teaching quality. The IQAC conducts an academic review of all departments through monthly syllabus completion reports and student results. To facilitate improvement, the IQAC ensures that department heads submit lists of recommended reference books to the Library Advisory Committee, enabling timely procurement. 2. The IQAC encourages teachers to adopt student-centric pedagogy, supplementing traditional methods with innovative approaches, including: Teaching in smart classrooms using smart boards, Participative learning through seminars and workshops, Technology-based teaching using PowerPoint presentations, Group discussions, role-playing, mock sessions, and quizzes. 3. The IQAC organizes Faculty Development Programs (FDPs) and seminars on emerging trends and methodologies to foster a culture of teaching, learning, and research among faculty members. This initiative enhances research aptitude by motivating faculty to present and publish research papers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the D. Any 1 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hindukanyacollege.com/igac
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college prioritizes addressing students' concerns through designated coordinators and mentors. To cater to the needs of students, particularly girls, the institution has established various committees, including the Students' Grievance Redressal Cell, Anti-Ragging Cell, Anti-Sexual Harassment Cell, and Women's Cell. Information about these committees is readily available on the institution's website, college prospectus, and is communicated to new students during the Induction Programme. Students receive academic, personal, and psychosocial counseling through various college forums. The campus also features a spacious common room for students. To promote gender equity and sensitization, the college commemorated International Women's Day to honor women who have achieved success through determination, perseverance, and hard work. This inspiring event encourages students to work hard and make their mark in society.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.hindukanyacollege.com/files/ugd/a64db6_d14cb4fd43c54a75a9a71152e1ad998b.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution manages different types of waste generated on the campus to keep the campus clean and hygienic and to aware the students about health hazards of unhygienic living conditions. To segregate solid waste, different color dustbins have been placed in the canteen, campus café and corridors. Organic waste from the canteen and plants is disposed of in compost pits, processed and reused as manure for the plants and lawns inside the campus. The use of single-use plastic is completely banned on campus to contribute towards environmental protection. For liquid waste management, the college has a well-defined underground sewage system linked with the main sewage system of the city. The distribution system of water is inspected for any leaks in pipes or taps regularly by the caretaker and is repaired without any delay. The college always tries to dispose off e-waste of any kind properly and has signed an MOU for three years with a computer vendor, M/s IT Professionals, Kapurthala. For liquid waste management, the college has a well-defined under-ground sewage system linked with the main sewage system of the city. The

college always tries to dispose off e-waste of any kind properly and has signed an MOU for three years with a computer vendor, M/s IT Professionals, Kapurthala. Students are also guided and counseled, from time to time, through expert talks, seminars, and competitions to work for environmental protection.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.hindukanyacollege.com/_files/ugd/a64db6_95532f6ab6704fa7b73068e5b9d96744.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college believes in providing inclusive education and environment to faculty, and students to create understanding and harmony of different cultures, religions, languages, and socio-economic backgrounds. To promote Communal, Cultural and Regional Harmony: • Solemnization of Havana, Divine Path of Shri Durga Stuti and Shri Sukhmani Sahib. Langar and Prasad are distributed magnanimously during these occasions. • Celebration of festivals of Teej, Lohri, Makar Sankranti and Basant Panchmi • Commemoration of Teachers' Day, National Unity Day, International Women's Day

Activities to promote Linguistic Harmony: • 'Hindi Bhasha Protsahan Saptah' was organized to instill the importance of the Hindi language. • To celebrate richness of Punjabi Language and infuse love and pride for mother Tongue among students, International Mother Tongue Day was organised.

The College has strict policies against any form of discrimination based on caste, creed, colour or financial status, harassment, or bullying and has established a transparent system for Redressal of Grievances. To bring uniformity and equality amongst students, one day is prescribed to wear uniform.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College places great importance on educating its employees and students about their constitutional commitments, rights, and responsibilities. The following activities were organized.

- The Department of Political Science observed National Voter's Day to sensitize the students about their civic duty of using their vote righteously and judiciously.
- The Department of Social Sciences conducted a certificate course in Adarsh Jeevan Padhati to encourage students to embrace moral values and self-discipline and lead an ideal and purposeful life.
- As per the directions issued by Punjab State Legal Services Authority, Mohali, and District Legal Services Authority, Kapurthala, Students Legal Literacy Cell organized a seminar on 'Women Rights'.
- To commemorate the Birth Anniversary of Sardar Vallabhbhai Patel, NSS Units observed 'National Unity Day
- As per the directions issued by the Deputy Commissioner, Kapurthala, ADC and SDM, the Electoral Literacy Club organized 'SVEEP' activities to promote voters' awareness regarding the upcoming Lok Sabha Elections - 2024.
- An awareness talk on ''Sexual Harassment of Women at Workplace' was organized by the Students Legal Literacy Cell.
- The college instills a strong sense of national pride by displaying the Indian Constitution's Preamble and Fundamental Duties in the college campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes A. All of the above

professional ethics programmes for students, teachers, administrators and other staff **4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To sensitize students about the relevance of important National and International days and to nurture students' skills and potential, they are involved in celebrating these days through different initiatives and the college's Facebook page, YouTube videos and WhatsApp messages. The College observes national or international events and festivals. The College observed national days like 'Independence Day' to make students aware of the glorious past of the Indian Freedom Struggle; 'Teacher's Day' to highlight the importance of teachers in carving students' lives and pay tribute to Dr. Sarvepalli Radhakrishnan; a week-long celebration to observe 'Hindi Divas' covering plethora of Hindi language promoting activities; National Unity Day to convey the idea of Unity and Integrity as given by Sardar Vallabh Bhai Patel, 'National Voter Day' to encourage the youth to participate in the vote in the electoral process. The college celebrated world Entrepreneur's Day, 'World AIDS Day', 'International Yoga Day', 'International Mother Tongue Day', 'International Women's Day', 'World Health Day' to sensitize students regarding issues like physical well-being, the role of women, role of mother tongue in uplifting society, environmental degradation and health care. To attach students with cultural roots, festivals like Teej, Lohri & Makar Sankranti and Baseant Panchmi were also celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Hindu Kanya College, Kapurthala, has initiated two impactful practices: the Induction Programme for new students and Wellness Day. The Induction Programme eases the transition of new entrants into college life, familiarizing them with the institution's environment, courses, and expectations. Through comprehensive briefings and ice-breaking sessions, students gain insight into college services, clubs, and societies, ensuring a smooth start. The programme has successfully bridged the gap between school and college life, empowering new learners to navigate their academic journey confidently.

Wellness Day, initiated to address mental health concerns, promotes emotional well-being and resilience among students. Expert sessions on stress management, emotional regulation, and spirituality equip students with practical tools to handle challenges effectively. Meditation and yoga practices help in healthier lifestyles, improved mental clarity, and reduced stress. By fostering an open environment for discussing mental health, the college has broken societal taboos, inspiring students to prioritize their well-being. Both practices reflect the college's commitment to holistic development, nurturing strong, independent, and emotionally intelligent women.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

At Hindu Kanya College, the holistic development of young girls during their formative years remains our top priority, empowering them to lead lives of dignity and honor. We are dedicated to delivering value-based quality education, shaping individuals into responsible, compassionate, and progressive citizens. The institution emphasizes academic excellence, cultural enrichment, moral integrity, and social responsibility, addressing the educational, social, and emotional needs of students.

Through extension lectures, cultural celebrations, and inspirational talks, we promote character-building, patriotism, and critical thinking. Renowned leaders, influential women personalities, and experts regularly share their insights, while college clubs and associations offer career guidance, counseling, and professional training.

The college encourages goal-oriented growth through certificate courses, skill enrichment programs, and personalized mentorship. Financial support, scholarships, and professional coaching are provided to underprivileged students and sports talents to ensure equal opportunities for success.

Our comprehensive approach nurtures passion, creativity, and resilience, preparing students to become future leaders and changemakers. With a strong emphasis on diversity, inclusivity, and individuality, we foster a dynamic and transformative educational environment, cultivating compassionate, globally aware individuals committed to creating a positive societal impact.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute employs a meticulous approach to planning and implementing the curriculum prescribed by the affiliating university. To ensure seamless academic operations, the workload of each department is assessed prior to the academic session, facilitating timely recruitment. The Time Table committee creates and displays comprehensive schedules, delineating class-wise and subject-wise timetables.

To facilitate effective curriculum planning, the institute prepares semester-wise unitization of the syllabus, which is uploaded on the college website (<https://www.hindukanyacollege.com/unitization>) and shared with students in PDF format at the time of admission. This enables students to familiarize themselves with the syllabus before the session commences. Hard copies of the syllabi are also available in the library. Department heads maintain records of unitization and ensure its implementation, submitting monthly syllabus completion reports to the Principal for evaluation.

Teachers maintain teaching plan diaries and are encouraged to employ innovative and participatory teaching methodologies, including flipped classrooms, PPTs, role-plays, projects, and assignments, to deliver lectures effectively and complete the syllabus within the stipulated timeframe. The institute conducts hands-on skill-based programs to reinforce the practical and applied aspects of the curriculum. The college library provides updated study materials, current magazines, and journals to cater to the diverse needs of students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hindukanyacollege.com/unitization

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The institution develops a comprehensive academic planner through a collaborative effort between the Advisory body, Heads of Departments, and the Principal, taking into account the academic calendar of the affiliating university. This planner is published in the college prospectus and displayed on the college website, outlining the academic plan for the entire session, including teaching days, co-academic activities, pre-semester examinations, and vacation schedules.

All departments meticulously plan their curriculum to facilitate continuous and consistent assessment of students' performance through class tests, seminars, quizzes, and pre-semester examinations. For pre-semester examinations, teachers are instructed to cover a minimum of 90% of the syllabus, and question papers are set in accordance with the university pattern. In practical subjects, student performance is evaluated based on their practical work and attendance.

To assess internal evaluation in practical subjects, policies are formulated through a collaborative effort between the Principal, Registrar, house examination committee, and concerned teachers. This comprehensive approach enables students to identify their academic strengths and weaknesses, preparing them for the final semester examinations. By adopting a broad-spectrum approach, the institution ensures a thorough evaluation of students' academic progress.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.hindukanyacollege.com/academiccalendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

C. Any 2 of the above

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
12	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
8	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	

228

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

228

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The College integrates issues of gender sensitization, environmental protection, sustainability, and professional ethics into its curriculum and co-curricular activities, organized by various clubs, units, and associations. Through subjects like Commerce, Sociology, and Public Administration, students are instilled with professional ethics, including organizational behavior, business ethics, and good governance. The Political Science curriculum incorporates concepts of equality, liberty, social change, social justice, and human rights. Languages like Hindi, English, and Punjabi are used to teach human values. Students are sensitized to environmental concerns, such as water pollution, energy wastage, and single-use plastics, through Economics, Environment Studies, and awareness activities organized by the Nature Eco Club, NSS Units, NCC, and Extension Activities Committee. The college maintains the Herbal Garden to promote awareness about the importance of herbs and medicinal plants. Additionally, the installation of solar panels on campus raises awareness about environmental concerns, demonstrating the college's commitment to sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

50

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.hindukanyacollege.com/feedback
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
2850	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

273

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teachers continually assess students' performance and devise strategies to enhance the learning experience for both advanced and slow learners. To evaluate academic performance, various assessments are conducted, including group discussions, quiz competitions, assignments, class tests, and pre-semester examinations. Advanced learners are encouraged to explore beyond their text books, utilize reference books to create comprehensive notes. These students also have access to library books for the entire session, and meritorious students receive financial assistance through fee concessions and scholarships. To support slow learners, instructors focus on sure-shot questions frequently asked in university examinations. These students also have access to question banks, and regular class tests are administered to identify and bridge learning gaps, ultimately enhancing their understanding and performance. By implementing these measures, the institution fosters an inclusive learning environment, catering to the diverse needs of its students and promoting academic excellence.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
582	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution employs student-centric teaching methods, prioritizing students' interests and needs. Experiential learning is seamlessly integrated through field trips, excursions, guest lectures, projects, seminars, and workshops. To foster engagement with theoretical concepts, students participate in practical activities, promoting learning through hands-on experience. The Department of Commerce's Entrepreneurial Development Programme exemplifies this approach, enabling students to explore, interact, and learn through group projects, such as setting up food stalls, to develop entrepreneurial skills. Participatory learning is encouraged through group discussions, role-plays, subject-based quizzes, and flipped classrooms, allowing students to acquire knowledge, skills, and a deeper understanding of their subjects. Problem-solving activities, such as programming projects, written assignments, and end-of-chapter problems, facilitate a deeper grasp of concepts, while promoting critical thinking, problem-solving, and analytical skills. Furthermore, project-based learning in select courses empowers students to apply theoretical concepts to real-world problems, reflecting on outcomes and solidifying their understanding. By adopting this multifaceted approach, the institution provides students with a comprehensive and engaging learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college boasts state-of-the-art infrastructure, including smart rooms, projector-enabled classrooms, a conference hall, and an auditorium, designed to stimulate students' curiosity and engagement. To facilitate interactive learning, instructors leverage online tools for objective assessments and share lecture recordings, particularly benefiting students involved in co-curricular activities. Teachers employ innovative methods, such as presentations, Google-form-based quizzes, video lectures, and multimedia-rich PDF files, to create engaging and effective lessons. Google Classroom is utilized for lectures, tests, and disseminating teaching materials, enhancing the learning experience. The English Department, for instance, screens film adaptations of prescribed novels and plays, providing a unique learning perspective. Various departments organize webinars, workshops, and guest lectures on cutting-edge topics, utilizing ICT-supported platforms to foster effective teaching and learning. Furthermore, the college library offers access to INFLIBNET, enabling staff and students to explore e-journals, e-books, and e-articles, thereby facilitating research, learning, and academic pursuits. By integrating technology and innovative teaching methods, the college creates a dynamic and supportive learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.hindukanyacollege.com/infrast_ructure

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adheres to a structured and transparent internal assessment system, aligned with the affiliating university's guidelines, to evaluate students' knowledge, subject comprehension, and overall performance. Internal assessments are conducted through various means, including class tests, assignments, projects, Google forms, question-answer sessions, and practical evaluations. The House Examination Committee oversees the conduct and evaluation of internal examinations, ensuring a systematic and unbiased process. Pre-Semester Examinations are held twice a year, prior to the University Examination, to gauge students' preparedness. The college also has a well-defined mechanism for addressing evaluation-related grievances through the college portal. Teachers provide constructive feedback to students, highlighting areas of improvement and strengths. In accordance with university provisions, the Principal, Registrar, and department heads establish objective criteria for internal assessments, considering factors like attendance, class performance, and practical work. This information is shared with students, ensuring transparency throughout the process. Department heads ensure that assessments are free from favoritism and bias, with teachers maintaining records of student performance and informing parents accordingly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The House Examination Committee conducts examinations with utmost transparency and addresses student grievances through the college portal. Each student receives a unique login ID and password at admission, granting access to student facilities, including examination results. If a student disputes their scores, they can submit a grievance within three days of result publication. Upon submission, a token number is generated, and the student must submit their answer sheet to the examination clerk with the token number. The Registrar collects the sheets, evaluates the grievances, and takes necessary action, which may include re-evaluation by another teacher. Grievances are resolved within three working days, and students are informed personally by the House Examination Committee and through revised results on the portal. If a student remains unsatisfied, they can escalate their concern to the Principal for resolution. This systematic process ensures fairness, transparency, and prompt resolution of examination-related grievances, upholding the college's commitment to student satisfaction and academic excellence.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.hindukanyacollege.com/student_grievancesform

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution's Programme Outcomes (POs) and Course Outcomes (COs) for all programs are aligned with the affiliating university's requirements. The POs for various courses under the Arts, Commerce, and Computer Science & IT faculties are readily available on the college website ((link unavailable)) for stakeholders' reference. Additionally, COs and POs are communicated to students through the College Prospectus and display boards. During the Induction Programme for new students, they are informed about course outcomes and guided to select subjects based on their interests and potential. Teachers regularly update students on the latest subject trends and motivate them to enhance their knowledge. Expert talks are also organized to inform students about market expectations for various subjects, enabling them to make informed choices. This

comprehensive approach ensures students are well-informed and equipped to achieve their academic goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.hindukanyacollege.com/program-outcome
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution regularly evaluates program and course outcomes through a multifaceted approach, assessing student performance through direct and indirect methods. Direct evaluation involves university examinations, terminal exams, assignments, practicals, and project assessments. To foster engagement, students are encouraged to participate in seminars, workshops, quizzes, and group discussions. Faculty members track subject-specific projects, ensuring students attain program outcomes. Indirect evaluation methods include feedback from stakeholders, such as examiners, alumnae, and students, gathered through surveys, suggestions, and co-curricular activity assessments. Students enrolled in add-on and certificate courses are evaluated by teachers. To enhance employability, the institution arranges interactions with industry experts and professionals, providing students with market insights and guidance. The Placement Cell facilitates these interaction, ensuring students are well-prepared for their future careers. By adopting this comprehensive evaluation framework, the institution ensures that students achieve the desired program outcomes, equipping them for success in their chosen fields.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

213

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.hindukanyacollege.com/feedback>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

18

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college consistently engages in extension activities to instill social responsibility and awareness of societal issues among students, encouraging their participation in community-focused initiatives. The NSS units observed World Environment Day by distributing diverse saplings adapted to the local ecosystem, promoting environmental conservation. Additionally, the NSS units commemorated National Unity Day to reinforce dedication to preserving national unity, integrity, and security. The NCC unit, meanwhile, organized a cleanliness drive at the Kanjali Wetland in Kapurthala, underscoring the college's commitment to environmental stewardship.

File Description	Documents
Paste link for additional information	https://www.hindukanyacollege.com/college_activities
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1331

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute, spanning 2.5 acres near Shalimar Bagh, offers a serene and pollution-free learning environment. The campus features 46 spacious classrooms, facilitating effective teaching and learning. Infrastructure highlights include five hi-tech computer labs, labs for Home Science, Fashion Designing, Music, and Cosmetology, as well as an IQAC room. Dedicated rooms for departments like English, Punjabi, and Commerce ensure focused learning. The college boasts separate libraries for Commerce and Computer Science, equipped with internet-connected desktops. Two smart rooms with audio-visual aids and projectors enable interactive learning, while the updated library provides access to e-resources and N-LIST. An archive section and reading room offer ample study space. Additional facilities include a conference hall, gymnasium, and multi-purpose hall with a canteen and common room. The administrative block is fully computerized, with a visitor's lobby and management room. A secure, double-storey girls' hostel is also available. Safety features include 70 CCTV cameras and fire extinguishers. With its comprehensive infrastructure, the college provides an ideal environment for academic growth and development, supporting students' overall learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.hindukanyacollege.com/infrast_ructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College offers a vibrant platform for students to engage in cultural activities, indoor games, and fitness pursuits. Although outdoor games are conducted at public grounds due to space constraints, students enthusiastically participate in district, college, and university-level sports competitions, coordinated with district sports authorities. The college has organized various events, including an inter-class tug of war, badminton, and inter-college basketball tournaments, as well as an annual sports day on February 02, 2024, featuring diverse

events. The college gymnasium is well-equipped with fitness machines and exercise tools, and exceptional sports students receive special incentives, such as fee concessions, free mess, and hostel facilities. A spacious multipurpose hall, Madalsa Bhawan, accompanied by a green room, hosts cultural events that showcase students' talents in dance, drama, singing, skits, plays, and mime. Music rooms with an array of instruments facilitate student participation in cultural events at the college, inter-college, and zonal youth festival levels. The institution also features a fully air-conditioned, ICT-enabled conference hall, utilized for seminars, conferences, and workshops that complement the teaching and learning process. Furthermore, the college observes 'Wellness Day' every Friday, aiming to instill positivity among students and teachers, thereby promoting a holistic educational experience. By providing these opportunities, the college fosters a dynamic and supportive environment that encourages students to explore their interests, develop their skills, and achieve their full potential.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.hindukanyacollege.com/infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.16

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College's library has been utilizing an Integrated Library Management System Software, "Campus Analyzer," since 2013, developed by Contemporary Software Services Pvt. Ltd., Mohali. This partially automated software, with an upgraded version 3.5, streamlines daily library operations, including membership, accessioning, circulation, OPAC, and report maintenance. Students and teachers are automatically enrolled as members upon admission and data creation in the salary module, respectively. Accessioning is simplified, as new book entries capture relevant information, such as title, author, edition, and publisher. The software allows library staff to modify records, adding or removing subjects and languages. The librarian sets book issuance limits, and users can conduct advanced searches using OPAC, filtering by author, title, or accession number. The ILMS software generates updated reports, including subject-wise lists, issue registers, and write-off lists. All transactions, such as book issuance, renewal, overuse, and return, are recorded, and reports can be generated. The software enables library staff to track book status and maintain a comprehensive user database, increasing efficiency and saving time. By leveraging this technology, the college library has optimized its operations, providing a more effective and organized system for managing its resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.hindukanyacollege.com/infrast ructure

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.95513

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

69

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution prioritizes updating its IT infrastructure to meet emerging needs, ensuring timely procurement of new equipment to support day-to-day operations. Recently, the college management room was equipped with an LCD projector to promote ICT-enabled learning among faculty and students. The IT department provides cutting-edge technology, regularly updating ICT facilities to maintain efficient operations. Periodic checks and testing of IT-related equipment are also conducted. The Computer Science department monitors software requirements across departments, offering requisite support. In-house maintenance and uploading of the college portal are performed, with new modules added to enhance user-friendliness and informative. The college website is mobile-friendly, and a 50MB Lease Line subscription provides seamless internet connectivity to labs, offices, seminar rooms, and departments. The campus is Wi-Fi enabled, with JIO installing access points for free, limited connectivity. Additionally, Wi-Fi routers have been installed in computer labs, the college office, and the principal's office, ensuring comprehensive connectivity. By investing in modern IT infrastructure, the college fosters a technology-rich environment, supporting faculty and students in their academic pursuits and promoting innovative learning experiences. This commitment to IT development enables the college to stay abreast of technological advancements, enhancing its overall educational offerings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

114

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.83

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college management has established a comprehensive policy to update and maintain the institution's physical, academic, and support facilities. This policy involves a meticulous process, including permission from management, inviting quotations, verifying prices, and assessing the quality of

items. The Library Committee monitors the update of the library stock to ensure it remains relevant and up-to-date. Departmental libraries cater to the subject-specific needs of students, providing access to specialized resources and materials. The labs of various departments are maintained properly through annual stock checks, ensuring equipment and resources are in good working condition. A comprehensive report is compiled annually, detailing the repair plan, writing off, and purchase of new items. The college prioritizes the regular maintenance of its infrastructure, including electrical equipment, water coolers, classrooms, corridors, canteen, common room, lawns, transportation, and a first-aid room. The caretaker and support staff ensure these facilities are properly maintained, and any issues or complaints are promptly addressed. In the IT department, the coordinator checks the requirements, utilization, and maintenance of resources. The college has hired hardware and software technicians to ensure the smooth functioning of ICT equipment. The maintenance of sports facilities is entrusted to a designated Sports incharge, who ensures these facilities are well-maintained and readily available for student use.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

45

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

74

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.hindukanyacollege.com/college_activities
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

126

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

126

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

14	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
69	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

22	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
<p>The college promotes a decentralized and democratic system by engaging students in various administrative, co-curricular, and extracurricular activities. The Students Council, a democratically elected body comprising the head girl, vice-head girls, and class representatives, serves as a vital link between students and higher authorities, facilitating communication and decision-making. Members of the Student Council are selected based on criteria such as academic achievements, communication abilities, participation in extracurricular activities, and election process. Additionally, the Student Welfare Committee, consisting of class prefects from each class, operates under the supervision of staff representatives elected by the Students Council, catering to student welfare. Students are also actively involved in departmental associations, clubs, units, and societies, holding leadership positions or serving as members, and help organize events like talent hunts, inter-college competitions, and student fests. Furthermore, students collaborate with college clubs, including the Nature Eco Club, NSS, NCC, Youth Service Club, Red Cross, and Red Ribbon Club, to carry out extension activities, allowing them to participate in planning and execution, and fostering a sense of responsibility and leadership.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registered Alumnae Association, established within the college, serves the purpose of maintaining continuous and strong connections between the alumnae and the institution and functions effectively to ensure alumnae's active engagement with the college's activities. A meeting of the office bearers of HKCian—the Alumni Association was conducted on 22nd July 2023 to apprise its members about the ongoing college activities and to have their suggestions for the betterment of the college. The association contributes significantly to the development of the institution through financial and other non-financial means, with notable examples including Dr. Monica Aggarwal, the President of the association, and Ms. Ruby Walia, a USA-based alumnae of the college, who contributes every year to help needy students. On 21st November 2023, under the

Connect Programme, HKCian- The Alumnae Association organized a Guest Lecture on 'Empower Your Mind and Navigate Your Life With Purpose'. Ms. Ruby Walia, a proud alumna of the college emphasized the importance of positive thinking, self-discipline, and role of Yoga and meditation in leading a stress-free and successful life. In this session, HKCian-The Alumni Association started a new practice to felicitate the best Athlete and the best singer of the session. In this session, Amanpreet Kaur and Neha, were honoured as the best Athlete and the best Singer by the association on the occasion of Annual Sports Day and International Women's Day respectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution. The institution is deeply committed to promoting women's education, empowering them to become self-sufficient, responsible, and compassionate global citizens, in alignment with the college's vision and mission. Effective governance, characterized by a democratic and participatory approach, involves all stakeholders in decision-making processes. The Governing Body delegates authority to the President and Principal, who formulate and implement institutional policies in collaboration with the advisory body, departmental heads, committee conveners, and staff representatives. The advisory body ensures teacher representation in decision-making related to academic and co-academic matters. Teachers play a vital role in leading various

clubs and units, such as NSS, NCC, Nature Eco Club, Red Cross, Red Ribbon Club, and Youth Service Club. Decisions on various aspects are made by the Internal Quality Assurance Cell (IQAC) and other committees. All stakeholders are consulted during policy formulation. The democratic decision-making process and its implementation form the backbone of the college's effective functioning. An environment of equity and democracy is fostered to conduct college affairs smoothly and satisfactorily.

File Description	Documents
Paste link for additional information	https://www.hindukanyacollege.com/about-us
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management. The college's top management level is headed by the President, who oversees various functions with the assistance of office bearers and sub-committees of the Management Committee. The Principal formulates policies to achieve the college's vision and mission in collaboration with Department Heads and other subcommittees. An advisory body provides valuable suggestions to the Principal during policy-making. Academic responsibilities are distributed fairly among staff members through various committees. The Managing Committee includes two faculty members as Staff Representatives to ensure teachers' perspectives. The Staff Secretary acts as a liaison between the Principal and staff members, facilitating communication. The Staff Welfare Committee comprises office bearers from the Management Committee, teaching staff, and non-teaching staff, promoting staff well-being. Each class has a Class Prefect who participates in meetings with the Management through the Student Welfare Committee. At the student level, a Student Council headed by the Head Girl and Vice Head Girl comprises Class Representatives from each class. The office is headed by the Office Superintendent, assisted by clerks with assigned duties, ensuring smooth administrative operations. The duties and responsibilities of each position are clearly displayed outside the office for students' convenience.

File Description	Documents
Paste link for additional information	https://www.hindukanyacollege.com/files/ugd/0f261e_de22f20b005c4f3d8e43caalafclf86b.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has prepared the perspective plan keeping in mind the action plan chalked by the IQAC and has implemented it effectively to achieve its objectives.

1. To enrich students' vocational prospects and provide experiential learning, two Certificate Courses were designed and introduced to make students market-ready and increase their employability.
2. A Certificate Course in Adarsh Jivan Paddhti was introduced to promote Indian moral values to align with the Indian Knowledge System.
3. To develop linkages with the industry and to provide practical training to help the students to be self-employed, three MOUs were signed.
4. World Entrepreneurial Day was arranged to provide a platform to the young and budding women entrepreneurs from the college, Alumnae and entrepreneurs from the city to display their products and exhibit their entrepreneurial skills.
5. An ICSSR Sponsored National Seminar on 'Green and Sustainable Entrepreneurship in Commerce' was organized by P. G. Department of Commerce and Management.
6. Faculty Development Programmes were organized for the professional growth of the staff.
7. Links with the Alumni were strengthened by involving them in college activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. The college adheres to recruitment, service, and promotion rules set by the UGC, DPI (Colleges) Punjab State Government, and GNDU, Amritsar. Leave rules are followed as per the affiliating university, state government, and college management. The college's organizational structure includes: Management Committee, Vision and Advisory Committee, Principal, Teaching staff, Non-teaching staff and students. The 25-member Governing Body is the highest decision-making authority. The 10-member Vision and Advisory Committee provides academic direction. At the institutional level, the Principal oversees administration with assistance from departmental heads, the IQAC, and the advisory body. The Principal keeps the Management informed about activities and financial requirements. Departmental Heads work with faculty members to monitor academic and co-curricular activities. Student office bearers, guided by teacher-in-charges, manage subject-based societies and clubs. The Principal forms committees for academic, administrative, sports, and extension activities, each headed by a convener or in-charge. Committee conveners follow established rules and regulations to perform their duties.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.hindukanyacollege.com/files/ugd/0f261e_de22f20b005c4f3d8e43caalafclf86b.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Welfare measures for Staff are as under:

Teaching Staff

- 50% fee concession is given to the wards of teachers.
- Registration amount upto Rs. 2000/ and AC bus and 2nd AC train fare is provided to the members for attending and presenting papers in seminars and conferences.
- Provision of study leave with full pay.
- Duty leaves are given to staff for attending and presenting papers at seminars in other colleges.
- Free transportation facility Permissible Leaves

Non-Teaching Staff

- A 50% fee concession is given to the wards of non-teaching staff members.
- Provision of study leave with full pay.
- Loan facility without interest (For Class IV staff)
- Free transportation facility
- Permissible Leaves

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college evaluates the performance of teaching and non-teaching staff through the Annual Confidential Report (ACR), submitted annually. This assessment enables staff to improve

their overall functioning. The ACRs serve as a basis for promotions and upgradations. Faculty performance is assessed based on teaching, academic performance, contributions to co-curricular and extension activities, college administration, professional development, publications, and participation in seminars, workshops, and Faculty Development Programs (FDPs). Departmental Heads, directed by the Principal, evaluate and grade teachers' performance through monthly reports submitted by teachers. To gather student feedback, the college conducts a Student Satisfaction Survey. Analysis of faculty feedback from various stakeholders is also considered to address any lapses in performance. In cases of underperformance, the Principal conducts counseling sessions with the concerned staff member, urging them to improve. The performance of non-teaching staff is evaluated based on their efficiency in addressing student queries, cordiality, and overall helpfulness. Informal feedback from students is also collected regarding their satisfaction with the services provided by employees. The Principal receives feedback directly through personal interactions, suggestions, and the grievance portal on the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college undergoes regular internal and external financial audits conducted by internal and external agencies. The Managing Committee has appointed a Chartered Accountant to audit all account books annually. Additionally, the Chartered Accountant verifies and signs Utilisation Certificates, which are submitted to grant-allocating bodies. The accountant ensures meticulous care to prevent any financial irregularities or misappropriations. Audit objections identified by the Chartered Accountant are discussed and rectified in consultation with the Principal and Office Superintendent before finalizing the annual accounts. These accounts are then presented, discussed, and approved in meetings of the Managing Committee and General Body. Government agencies also conduct

external audits to verify the proper utilization of grants (development, seminar, salary, etc.) allocated to the college. The purpose of these external audits is to ensure that grants are utilized for their intended purposes. External agencies thoroughly examine related account books and provide written audit objections, if any, which are addressed in a timely manner. The institution ensures transparency and fairness in its financial accounts to prevent misappropriations and irregularities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

902000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The prominent sources of funds are from:-

- Students' fee (tuition, college, transportation etc)
- Donations from Philanthropists, Ministers and NRI's visiting college

Proper utilisation of financial resources is planned at the beginning of every year in the meeting of the financial committee of the Management Committee. The following are the

main expenses of the college:-

- Salaries
- Infrastructure and Maintenance
- Cultural and Co-curricular activities
- Promotional activities
- Administrative expenses

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

For the overall quality enhancement, IQAC initiated various quality assurance strategies.

- To enrich students' vocational prospects and provide experiential learning, two Six Monthly Courses namely Certificate Course in Beauty and Wellness and Certificate Course in Fashion Designing were designed and introduced.
- World Entrepreneurial Day was arranged to provide a platform to the young and budding women entrepreneurs from the college, Alumnae and entrepreneurs from the city to display their products and exhibit their entrepreneurial skills.
- An ICSSR Sponsored National Seminar on 'Green and Sustainable Entrepreneurship in Commerce' was organized by P. G. Department of Commerce and Management.
- Three MOUs were signed with Sui Dhaga Boutique, Kapurthala, Naaz Boutique, Kapurthala and Parmeshwari Silk Mills Ltd. Ludhiana to provide practical exposure and hands-on training to students of Fashion Designing, needed to thrive in today 's competitive job market.
- A Certificate Course in Adarsh Jivan Paddhti was introduced to promote Indian moral values to align with the Indian Knowledge System.
- The faculty members were encouraged to participate in orientation courses, refresher courses, workshops, seminars and conferences. They are also motivated to engage in quality research work.

- Capacity-building and Capability enhancement Faculty Development Programmes were arranged for faculty to make teaching learning more effective.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. The Internal Quality Assurance Cell (IQAC) strives to maintain quality standards by periodically reviewing teaching and learning methodologies, pedagogical approaches, and learning outcomes. This is achieved through the following practices: 1. Feedback from stakeholders, including students and alumnae, is solicited to enhance teaching-learning outcomes. Student feedback is regularly collected to assess teaching quality. The IQAC conducts an academic review of all departments through monthly syllabus completion reports and student results. To facilitate improvement, the IQAC ensures that department heads submit lists of recommended reference books to the Library Advisory Committee, enabling timely procurement. 2. The IQAC encourages teachers to adopt student-centric pedagogy, supplementing traditional methods with innovative approaches, including: Teaching in smart classrooms using smart boards, Participative learning through seminars and workshops, Technology-based teaching using PowerPoint presentations, Group discussions, role-playing, mock sessions, and quizzes. 3. The IQAC organizes Faculty Development Programs (FDPs) and seminars on emerging trends and methodologies to foster a culture of teaching, learning, and research among faculty members. This initiative enhances research aptitude by motivating faculty to present and publish research papers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://www.hindukanyacollege.com/iqac
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year
<p>The college prioritizes addressing students' concerns through designated coordinators and mentors. To cater to the needs of students, particularly girls, the institution has established various committees, including the Students' Grievance Redressal Cell, Anti-Ragging Cell, Anti-Sexual Harassment Cell, and Women's Cell. Information about these committees is readily available on the institution's website, college prospectus, and is communicated to new students during the Induction Programme. Students receive academic, personal, and psychosocial</p>

counseling through various college forums. The campus also features a spacious common room for students. To promote gender equity and sensitization, the college commemorated International Women's Day to honor women who have achieved success through determination, perseverance, and hard work. This inspiring event encourages students to work hard and make their mark in society.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.hindukanyacollege.com/files/ugd/a64db6_d14cb4fd43c54a75a9a71152e1ad998b.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution manages different types of waste generated on the campus to keep the campus clean and hygienic and to aware the students about health hazards of unhygienic living conditions. To segregate solid waste, different color dustbins have been placed in the canteen, campus café and corridors. Organic waste from the canteen and plants is disposed of in compost pits, processed and reused as manure for the plants and lawns inside the campus. The use of single-use plastic is completely banned on campus to contribute towards environmental

protection. For liquid waste management, the college has a well-defined underground sewage system linked with the main sewage system of the city. The distribution system of water is inspected for any leaks in pipes or taps regularly by the caretaker and is repaired without any delay. The college always tries to dispose off e-waste of any kind properly and has signed an MOU for three years with a computer vendor, M/s IT Professionals, Kapurthala. For liquid waste management, the college has a well-defined under-ground sewage system linked with the main sewage system of the city. The college always tries to dispose off e-waste of any kind properly and has signed an MOU for three years with a computer vendor, M/s IT Professionals, Kapurthala. Students are also guided and counseled, from time to time, through expert talks, seminars, and competitions to work for environmental protection.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.hindukanyacollege.com/_files/ugd/a64db6_95532f6ab6704fa7b73068e5b9d96744.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human	C. Any 2 of the above
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assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college believes in providing inclusive education and environment to faculty, and students to create understanding and harmony of different cultures, religions, languages, and socio-economic backgrounds. To promote Communal, Cultural and Regional Harmony:

- Solemnization of Havana, Divine Path of Shri Durga Stuti and Shri Sukhmani Sahib. Langar and Prasad are distributed magnanimously during these occasions.
- Celebration of festivals of Teej, Lohri, Makar Sankranti and Basant Panchmi
- Commemoration of Teachers' Day, National Unity Day, International Women's Day

Activities to promote Linguistic Harmony:

- 'Hindi Bhasha Protsahan Saptah' was organized to instill the importance of the Hindi language.
- To celebrate richness of Punjabi Language and infuse love and pride for mother Tongue among students, International Mother Tongue Day was organised.

The College has strict policies against any form of discrimination based on caste, creed, colour or financial status, harassment, or bullying and has established a transparent system for Redressal of Grievances. To bring uniformity and equality amongst students, one day is prescribed to wear uniform.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College places great importance on educating its employees and students about their constitutional commitments, rights, and responsibilities. The following activities were organized.

- The Department of Political Science observed National Voter's Day to sensitize the students about their civic duty of using their vote righteously and judiciously.
- The Department of Social Sciences conducted a certificate course in Adarsh Jeevan Padhati to encourage students to embrace moral values and self-discipline and lead an ideal and purposeful life.
- As per the directions issued by Punjab State Legal Services Authority, Mohali, and District Legal Services Authority, Kapurthala, Students Legal Literacy Cell organized a seminar on 'Women Rights'.
- To commemorate the Birth Anniversary of Sardar Vallabhbhai Patel, NSS Units observed 'National Unity Day
- As per the directions issued by the Deputy Commissioner, Kapurthala, ADC and SDM, the Electoral Literacy Club organized 'SVEEP' activities to promote voters' awareness regarding the upcoming Lok Sabha Elections - 2024.
- An awareness talk on ''Sexual Harassment of Women at Workplace' was organized by the Students Legal Literacy Cell.
- The college instills a strong sense of national pride by displaying the Indian Constitution's Preamble and Fundamental Duties in the college campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To sensitize students about the relevance of important National and International days and to nurture students' skills and potential, they are involved in celebrating these days through different initiatives and the college's Facebook page, YouTube videos and WhatsApp messages. The College observes national or international events and festivals. The College observed national days like 'Independence Day' to make students aware of the glorious past of the Indian Freedom Struggle; Teacher's Day' to highlight the importance of teachers in carving

students' lives and pay tribute to Dr. Sarvepalli Radhakrishnan; a week-long celebration to observe 'Hindi Divas' covering plethora of Hindi language promoting activities; National Unity Day to convey the idea of Unity and Integrity as given by Sardar Vallabh Bhai Patel, 'National Voter Day' to encourage the youth to participate in the vote in the electoral process. The college celebrated world Entrepreneur's Day, 'World AIDS Day', 'International Yoga Day', 'International Mother Tongue Day', 'International Women's Day', 'World Health Day' to sensitize students regarding issues like physical well-being, the role of women, role of mother tongue in uplifting society, environmental degradation and health care. To attach students with cultural roots, festivals like Teej, Lohri & Makar Sankranti and Baseant Panchmi were also celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Hindu Kanya College, Kapurthala, has initiated two impactful practices: the Induction Programme for new students and Wellness Day. The Induction Programme eases the transition of new entrants into college life, familiarizing them with the institution's environment, courses, and expectations. Through comprehensive briefings and ice-breaking sessions, students gain insight into college services, clubs, and societies, ensuring a smooth start. The programme has successfully bridged the gap between school and college life, empowering new learners to navigate their academic journey confidently.

Wellness Day, initiated to address mental health concerns, promotes emotional well-being and resilience among students. Expert sessions on stress management, emotional regulation, and spirituality equip students with practical tools to handle challenges effectively. Meditation and yoga practices help in

healthier lifestyles, improved mental clarity, and reduced stress. By fostering an open environment for discussing mental health, the college has broken societal taboos, inspiring students to prioritize their well-being. Both practices reflect the college's commitment to holistic development, nurturing strong, independent, and emotionally intelligent women.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

At Hindu Kanya College, the holistic development of young girls during their formative years remains our top priority, empowering them to lead lives of dignity and honor. We are dedicated to delivering value-based quality education, shaping individuals into responsible, compassionate, and progressive citizens. The institution emphasizes academic excellence, cultural enrichment, moral integrity, and social responsibility, addressing the educational, social, and emotional needs of students.

Through extension lectures, cultural celebrations, and inspirational talks, we promote character-building, patriotism, and critical thinking. Renowned leaders, influential women personalities, and experts regularly share their insights, while college clubs and associations offer career guidance, counseling, and professional training.

The college encourages goal-oriented growth through certificate courses, skill enrichment programs, and personalized mentorship. Financial support, scholarships, and professional coaching are provided to underprivileged students and sports talents to ensure equal opportunities for success.

Our comprehensive approach nurtures passion, creativity, and resilience, preparing students to become future leaders and changemakers. With a strong emphasis on diversity, inclusivity, and individuality, we foster a dynamic and transformative educational environment, cultivating compassionate, globally aware individuals committed to creating a positive societal

impact.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

• Beyond academic excellence, students will be encouraged to actively participate in co-curricular activities, competitions at various levels, and community outreach programs to foster well-rounded development. • Regular monitoring and evaluation mechanisms will also be implemented to ensure the effective execution and desired outcomes of these initiatives. • To enrich students' vocational prospects and to enable them to meet the industry demands, more skill development courses will be introduced. • Adequate infrastructural amenities will be enhanced to foster a learning environment conducive to students' holistic growth and to make the teaching-learning experience productive for both teachers and taught. • Collaborations will be formed with the industry leaders, alumni and experts to ensure practical exposure and hands-on training to students needed to thrive in today's competitive job market. • Moral values and cultural awareness will be upheld through enlightening sessions and activities aimed at celebrating important national and international days and festivals for the students to remain connected to their heritage. • Specialized sessions will be offered on nutrition, health care, sports, yoga and wellness to prioritize the mental and physical well-being of our students. • Faculty Development Programs will be organized to augment teachers' knowledge base and to keep them abreast of the latest trends in teaching and higher education. • Faculty members will be encouraged to publish papers in UGC CARE List journals and present research papers at conferences and seminars. • Environmental consciousness will be promoted by arranging versatile activities with the involvement of the students.